

A close-up of a person's hand reaching out to interact with a digital interface. The interface displays several white icons on a dark blue background. The most prominent icon is a square with the text 'Pur ONE' and a gear-like symbol. Other icons include a shopping cart, a globe, a person with a medal, a thumbs up with 'ESG', and a document with a checklist. The background is slightly blurred, showing the person's face and a blue shirt.

System View

VOITH

Supplier Portal Dashboard - Welcome, XXXXXXXXXX from Test_Supplier2 | Partner no. 000000000

[My PurONE](#)
[Orders](#)
[Request for Quotation \(RFQ\)](#)
[Further certificates](#)

VOITH SUPPLIER ECOSYSTEM

SUPPLIER SELF-ASSESSMENT

INFOLIST - NOT OPENED ORDERS

No entries found.

WORKLIST - NEW OR CHANGED ORDERS

No entries found.

ACTIONS

Action name	Owner	Assignee	Timeframe	Files	Status
TEST Action			2025-10-01 - 20...		DONE
TEST			2025-08-11 - 20...		CHECK
TEST Action			2025-07-16 - 20...		OPEN
test			2025-01-09 - 20...	4502124693.PDF	OPEN
Test Action			2023-09-15 - 20...		CHECK
TEST Action			2023-08-08 - 20...		OPEN

Click Instructions

Actions Box

The “Actions” section is displayed when you log in. By clicking on the blue action names, the user can open their assigned actions.

System View

VOITH

Supplier Portal Dashboard - Welcome, [User Name] from Test

My PurONE Orders Request for Quotation (RFX) Further actions

VOITH SUPPLIER ECOSYSTEM

Requests

RFX Overview

EAuctions

Actions

WORKLIST

No entries

ACTIONS

Action name

Click Instructions

1. Navigate to the actions overview by clicking the "Requests" icon in the navigation bar and then selecting "Actions."

System View

VOITH									
Actions Overview 7 Results All ▾									
☐	Action name	Owner	Assignees	Timeframe	Files	Status	Progress	Category	Priority
☐	test	AB		2025-01-09 - 2...	4502124693....	OPEN Overdue	0%		
☐	TEST Action	AB		2025-07-16 - 2...		OPEN Overdue	0%		Low

Click Instructions

2. The actions overview displays various columns with details about tasks, such as name and timeframe.

Action Name: Name of the action

Owner: Creator of the action

Assignee: Name of the recipient

Timeframe: Period during which the action should be completed

Files: Documents attached to the action

Status: Status of the action

Progress: Progress of the action

Category: Category to which the action belongs

Priority: Priority with which the action should be managed

On the right-hand side, icons are available to manage actions. The pencil icon is used to edit an action, while the eye icon allows you to view an action.

System View

Open

Check

Cancelled

Done

Click Instructions

Status of Actions

“Open”: Open action that has not yet been processed.

“Check”: Action that is currently under review by Voith.

"Cancelled": Deleted action

"Done": Completed action.

System View

	Action name	Owner	Assignees	Timeframe	Files	Status	Progress	Category	Priority	
☐	test	AB		2025-01-09 - ...	4502124693....	OPEN Overdue	0%			
☐	TEST Action	AB		2025-07-16 - ...		OPEN Overdue	0%		Low	

Click Instructions

The action can be opened either by clicking on the action name or by clicking the edit (pencil) icon.

System View

VOITH

Edit Action

← Save

ACTION TASK

Name*

test

Description

test

Owner*

Betzler, Alisa

Timeframe*

from 2025-01-09 To 2025-01-15

Category

Links

Supplier

000000000 - Test Company January 2026 Test_Supplier2

ACTION DETAILS

Status

Open

Progress

0 %

Assignee*

Betzler, Alisa

Priority

Files

4502124693.PDF

Feedback

Assignee Files

Drag and Drop files or Browse

System View

COMMENTS

Type Comment ...

Cancel Send

⬆

Click Instructions

The left-hand section of the action contains all information provided by the buyer for this action. Please review this section carefully to obtain all details.

On the right-hand side, you can enter your feedback and provide a response to the action.

After completing the task, set the status to “Check” to inform the owner that the action has been processed.

Click Instructions

At the bottom of the action information, there is a comment field. Responses are entered in the portal and notifications are sent by email.

Support

Questions

If you have any questions, please contact:



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