

PurONE

Module Guide - Document Approval Exchange (DAE)



Document Approval Exchange (DAE)

System View

VOITH PurONE: Document **DAE - Document Exchange** added for download and completion



Voith Supplier Portal PurONE <no-reply@app11.jaggaer.com>
An VOITH-Purchasing PurONE

Nachricht übersetzen in: Deutsch | Nie übersetzen aus: Englisch | [Übersetzungseinstellungen](#)

Dear User,

The document "DAE - Document Exchange" has been assigned to you for download and completion.
Please check the supplier portal PurONE of the VOITH group [Link to document](#)

Document type: DAE - Document Exchange
Document name: Test Document Exchange
Supplier: Test_supplier3
Contact person in VOITH purchasing: |
Response deadline: 18 August 2026

For further assistance, please consult our [supplier handbook](#).

Please use your existing login credentials:

User name: purone@voith.com

In case you forgot your password please use the this [link](#) to reset it.

Click Instructions

DAE offers the Voith purchaser the opportunity to request and exchange documents with suppliers.

In this case, you will receive an email notification with the subject DAE - document exchange, request or confirmation.

1. To log in, please click on the provided link and log in with your VOITH login credentials.
2. Click on the VOITH logo

System View

VOITH

← Test Document Exchange • New

Please download the provided files from the customer by activating the "Download" button.

BASE DATA

Name* Test Document Exchange

Responsible Supplier Contacts Document Approval Exchange

Files TEST FC.pdf

DOCUMENT FIELDS

Validity 2026-08-04 2027-08-04

Submission due 2026-08-18

Owner

SUPPLIER FIELDS

Validity Valid from Valid to

Files

COMMENTS

Quick Navigation

Base Data

Document Fields

Supplier Fields

Comments

Download

Click Instructions

3. The form will be opened
4. Click on „Download“ to receive the provided file

System View

Download Files

Files are valid until 2027-08-04

 TEST FC.pdf

1 File Available

Cancel

Download All Files

Click Instructions

- Click on "Download All Files"

System View

VOITH

Test Document Exchange

Downloaded

Decline Download Upload

Please upload the requested files with a validity date by activating the "Upload" button or decline the exchange by activating the "Decline" button.

BASE DATA

Name* Test Document Exchange

Responsible Supplier Contacts Document Approval Exchange

Files TEST FC.pdf

DOCUMENT FIELDS

Validity 2026-08-04 2027-08-04

Submission due 2026-08-18

Owner Bosch, Malke

SUPPLIER FIELDS

Validity Valid from Valid to

Files

COMMENTS

Quick Navigation

Base Data

Document Fields

Supplier Fields

Comments

Click Instructions

- Now you have different options depending on the document type:
 - DAE – Document confirmation: You can accept or decline the document
 - DAE – Document request: You can upload the requested document
 - DAE – Document exchange: You can complete the provided document and upload it in the VOITH supplier portal
- After completing your task, the VOITH purchaser receives a mail to check your provided documents.
- In case of any required updates, you will receive another mail.
- In case of any questions or problems concerning DAE documents, please contact [PurONE](#)

Support

Questions

If you have any questions, please contact:



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**VOITH**