

PurONE Registration Guide for suppliers

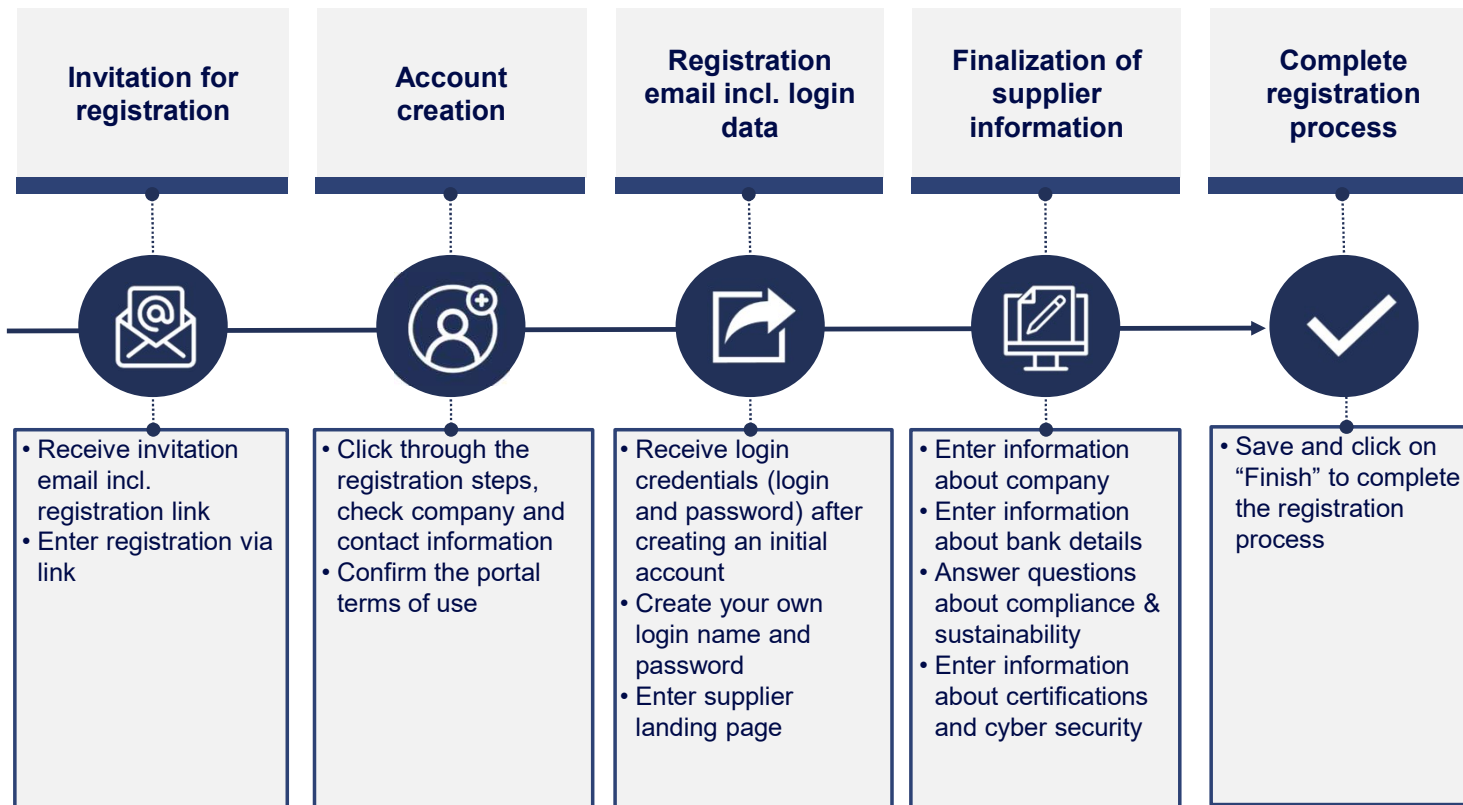
Version | 2025 - November



Supplier registration

Process overview

VOITH



Supplier registration



System view:

VOITH PurONE: Invitation for registration in the VOITH supplier portal PurONE

 Voith Supplier Portal PurONE <no-reply@app11.jaggaer.com>
To: [redacted]
Cc: [redacted]

 Reply  Reply All  Forward  

Tue 11/4/2025 8:17 AM

Dear Mr. [redacted]

Welcome to the VOITH supplier portal PurONE!

Our IT purchasing system PurONE promotes inclusive collaboration through digital communication processes with the following benefits:

- A secure exchange of documents
- Transparent and traceable quotation processes
- Optimized and accelerated communication
- Transparent supplier evaluation
- A reliable platform for all purchasing processes

Your invitation is issued by the purchaser listed in copy of this mail.

How Do I get access to PurONE?

Please complete the registration in PurONE so that your services [can be](#) viewed and used by Voith.

Please open the link and follow the registration steps in PurONE [Link](#)

Who can I contact with questions?

Detailed information on registration can be found in our attached guide or in our registration video at the following link: [PurONE Registration Video](#).

For our suppliers in Quebec (Canada) only: Please use the following [link](#) to get information in French for the registration process.

Pour nos fournisseurs du Québec (Canada) uniquement: Veuillez utiliser le [lien](#) suivant pour obtenir des informations concernant le processus d'enregistrement en français.

We will gladly support you with the registration process.

Best Regards

PurONE Team
Voith Group

Voith GmbH & Co. KGaA
St. Pöltener Straße 43
89522 Heidenheim, Germany

PurONE hotline: PurONE@voith.com or +49 7321 37 6823

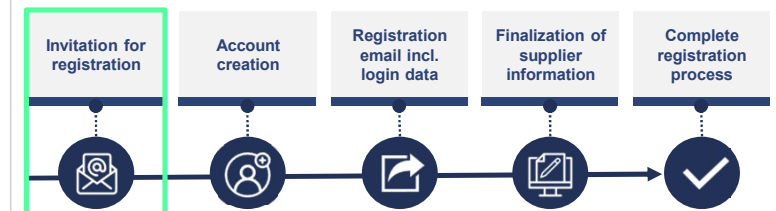
PurONE@voith.com
www.voith.com/supplier_portal

Follow Voith on [Facebook](#), [Instagram](#), [LinkedIn](#), [Twitter](#) and [YouTube!](#)

This Message was automatically generated, please do not reply to this email and refer to the contact details mentioned above.

Click guide

1. The supplier receives an invitation email from VOITH.
2. Please click on [Link](#) to start the registration.

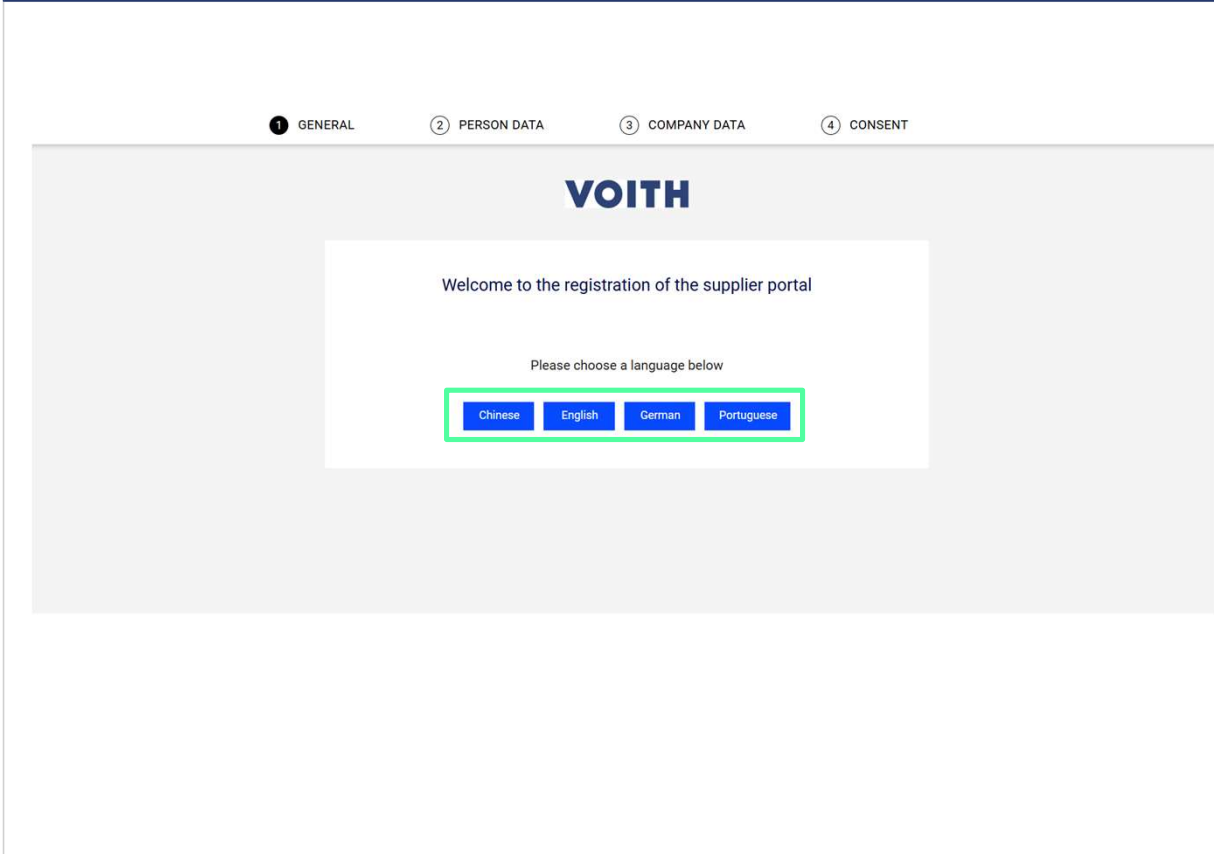


Supplier registration

Portal registration



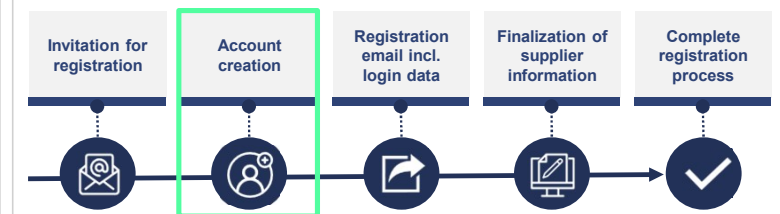
System view:



Click guide

General

1. Proceed the registration with the link and click through the registration steps as mentioned below.
2. Choose the language in which you want to register.



Portal registration

Enter of person data

VOITH

System view:

The screenshot shows the 'PERSON DATA' step of a four-step registration process. The form is titled 'CONTACT PERSON' and includes the following fields: Salutation (dropdown menu with 'Mr.' selected), First name* (text input with 'Alex'), Last name* (text input with 'Fischer'), Telephone (dropdown for area code, then text input for number), Mobile (dropdown for area code, then text input for number), Loginname* (text input, highlighted with a green box and a red exclamation mark icon), and Fax (dropdown for area code, then text input for number). At the bottom, there are 'Back' and 'Continue' buttons, with the 'Continue' button highlighted by a green box.

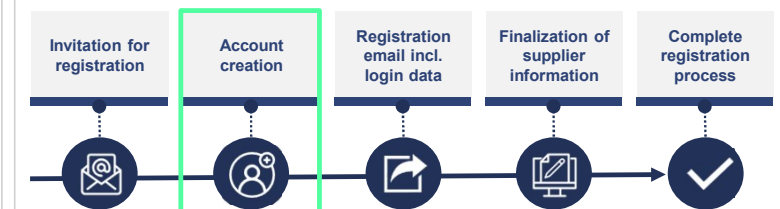
Click guide

Person data

Fill out the contact person data and create a username. Click on '**Continue**' to continue your registration.

NOTE

- Please do not use a space when defining your **Loginname**, this will lead to an error.
- The **Loginname** cannot be changed afterwards.



Portal registration

Enter company data



System view:

GENERAL PERSON DATA **COMPANY DATA** CONSENT

VOITH

D&B Lookup

NUMBER

D-U-N-S

COMPANY DATA

Company name*

ABC Limited

Company name 2

Street

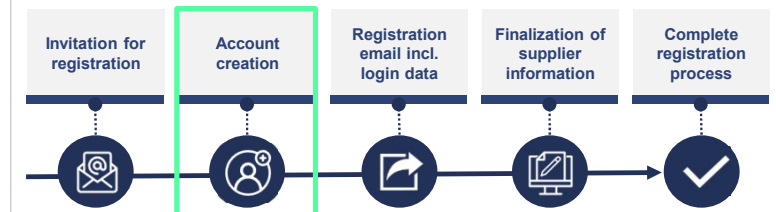
Zip PO Box

Back **Continue**

Click guide

Company data

Please check your company data and click on "Continue".



Portal registration

Consent



System view:

GENERAL PERSON DATA COMPANY DATA **4** CONSENT

VOITH

To access and use JAGGAER as a supplier, you are required to accept the Supplier Access Terms.

- I agree and accept Supplier Access Terms.
- I agree that JAGGAER will use the company and personal data entered in the course of the registration on the supplier portal of Voith GmbH in order to allow all customers of JAGGAER to find your organization via the JAGGAER Supplier Network. You may revoke your agreement and discontinue visibility in the JAGGAER Supplier Network at any time by updating the visibility setting in your company profile.
- I acceptance of VOITH supplier portal PurONE General Terms of Use
- I acceptance of the VOITH Supplier Portal PurONE WebEDI conditions. With accepting this, the order transmission is not automatically changed to WebEDI. You can discuss such a changeover with your Voith contact.

Back Accept and Submit

GENERAL PERSON DATA COMPANY DATA **4** CONSENT

VOITH

Thank you for creating an account.
Please start your registration now.

You can now log into the supplier portal PurONE. Please click on the link "Open the supplier portal PurONE."
The password has been sent to your email address.

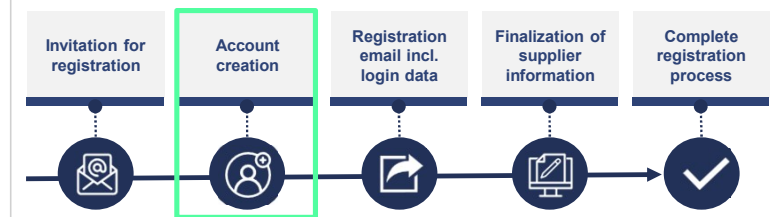
[Open the supplier portal PurONE](#)

Click guide

Consent

Please read all the information and confirm by clicking on the checkbox. Click on 'Accept and Submit' to finish your account creation.

You will receive an e-mail with the username and an one-time password as log-in credentials.



Portal registration

Log-in credentials



System view:

VOITH PurONE: Your registration in the VOITH supplier portal PurONE



Dear Mr. [redacted]

thank you for creating an initial account on the VOITH supplier portal PurONE.

Please fill in the additional required data to complete the registration process.

You can log-in using the following link: <https://app11.jaggaer.com/portals/voith/>

Your log-in credentials are:

Username: [redacted]
Password: [redacted]

Best Regards

PurONE Team
Voith Group

Voith GmbH & Co. KGaA
St. Pöltener Straße 43
89522 Heidenheim, Germany

PurONE hotline: PurONE@voith.com or +49 7321 37 6823

PurONE@voith.com
www.voith.com/supplier.portal

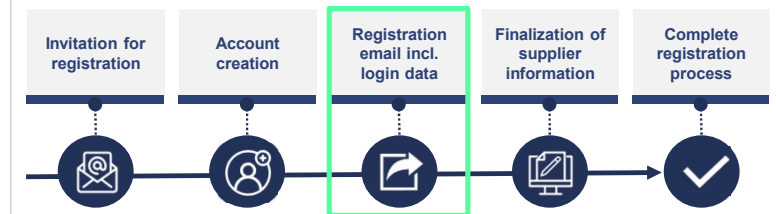
Follow Voith on [Facebook](#), [Instagram](#), [LinkedIn](#), [Twitter](#) and [YouTube](#)!

This Message was automatically generated, please do not reply to this email and refer to the contact details mentioned above.

Click guide

Consent

Please use the link and the log-in credentials in the email.



Portal registration

Log-in credentials

System view:

1

VOITH

Username

Password

© 1999-2021 JAGGERS

When you use our Solution, we process your personal information as described in our Service [Privacy Policy](#)

[I forgot my password](#)

2

Change Password

Your password has expired. Please change it now

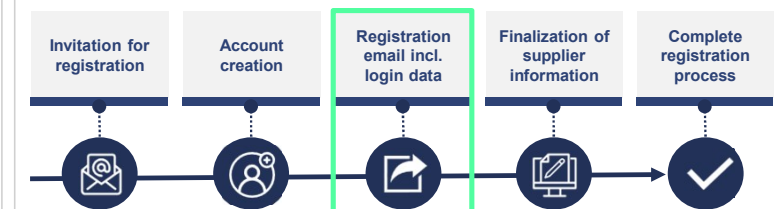
Save Reset

Click guide

- 1 Type in your log-in credentials and click on 'Login'.
- 2 Type in your old password once again and change your password in the change password tab and click on 'Save' to access the portal.

NOTE

Please consider the requirements for the newly assigned password (e.g. one special character and number, etc.).



Portal registration

Supplier information and company profile



System view:

Click guide

Complete the registration

Click on the arrow in the red bar to finish your registration.

Portal registration

Supplier information and company profile



System view:

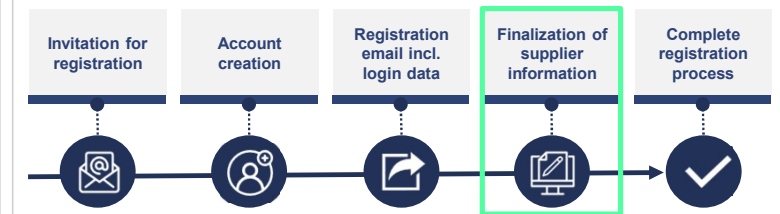
VOITH
Registration - Base Data
1 DATA 2 CONTACTS 3 MATERIAL GROUPS 4 PROFILE
D&B Lookup
NUMBER
DUNS 1 [icon]
COMPANY DATA
Company name*
ABC Limited

VOITH
Registration - Base Data
1 DATA 2 CONTACTS 3 MATERIAL GROUPS 4 PROFILE
Germany
PO-BOX
Post-office box
Post Office Box - Zip Code
To make your profile visible in the JAGGAER Supplier Network for purposes of pursuing business transactions, please indicate your agreement below.
 I agree that JAGGAER will use the company and personal data entered in the course of the registration on the supplier portal of Voith GmbH in order to allow all customers of JAGGAER to find your organization via the JAGGAER Supplier Network. You may revoke your agreement and discontinue visibility in the JAGGAER Supplier Network at any time by updating the visibility setting in your company profile.

Click guide

Base Data

Please verify the data that was entered when creating your account and click on 'Continue'. Normally, no further input is required.



Portal registration

Supplier information and company profile



System view:

VOITH

Registration - Contacts

DATA CONTACTS MATERIAL GROUPS PROFILE

Assigned Roles Contacts

Orders RFQ Management / Executive Board's Members Construction/ Product Mgmt.

Production Quality Logistics Compliance Contact

Material Compliance Contact Cyber Security

Continue

Click guide

Contacts (Assigned roles)

Please click on 'Continue'.

```
graph LR; A[Invitation for registration] --> B[Account creation]; B --> C[Registration email incl. login data]; C --> D[Finalization of supplier information]; D --> E[Complete registration process];
```

Portal registration

Supplier information and company profile

System view:

The screenshot shows the 'Registration - Contacts' page in the VOITH portal. The 'Contacts' tab is selected in the top navigation bar. Below the navigation bar, there are buttons for 'Add New Contact', 'Back', and 'Continue'. The 'Assigned Roles' section shows a table with two rows of contact information.

Name	User name	E-Mail	Telephone	Portal Access	Role
AF	Test_Supplier_01			✓	Orders, RFQ, Managem...
LF	Supplier_Test_02			✓	No Assigned Roles

Click guide

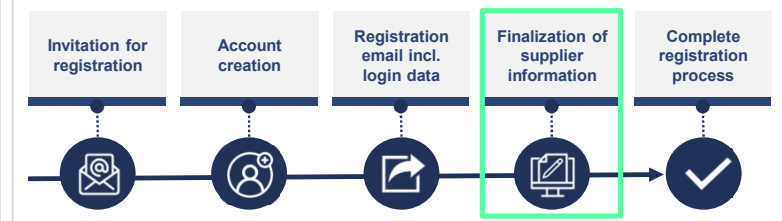
This process step is not mandatory for registration and can be completed later. Please "click" on **Continue** if you want to proceed with the registration.

Contacts

1. Click on '**Contacts**' at the upper left corner of the contacts tab to get an overview of your contact person.
2. Click on '**Add New Contact**' (further steps see next slide). Otherwise click on **Continue**.

NOTE

If one user is already registered in VOITH supplier portal PurONE, it is his responsibility to add and maintain new users.



Portal registration

Supplier information and company profile



System view:

VOITH

Add New Contact

Cancel Save

CONTACT PERSON

Salutation
Ms.

First name*
Lena

Last name*
Fischer

Telephone
+ -- Area Number

Portal Access

Loginname*
Test_Supplier_012

Permissions
 Admin

Departments
--

Main department

Portal ACLs*
 Supplier Rights

Click guide

Contacts (Assigned roles)

Adding supplier contact person

1. Type in the necessary data for the new contact.
2. Decide, if the contact person needs access to the VOITH supplier portal. If yes, please **active the 'Portal Access'**. Fill in an username for the contact person and **tick the box for the portal permissions → Supplier Rights**.
3. Click on **'Save'** located in the upper right to save the contact person.

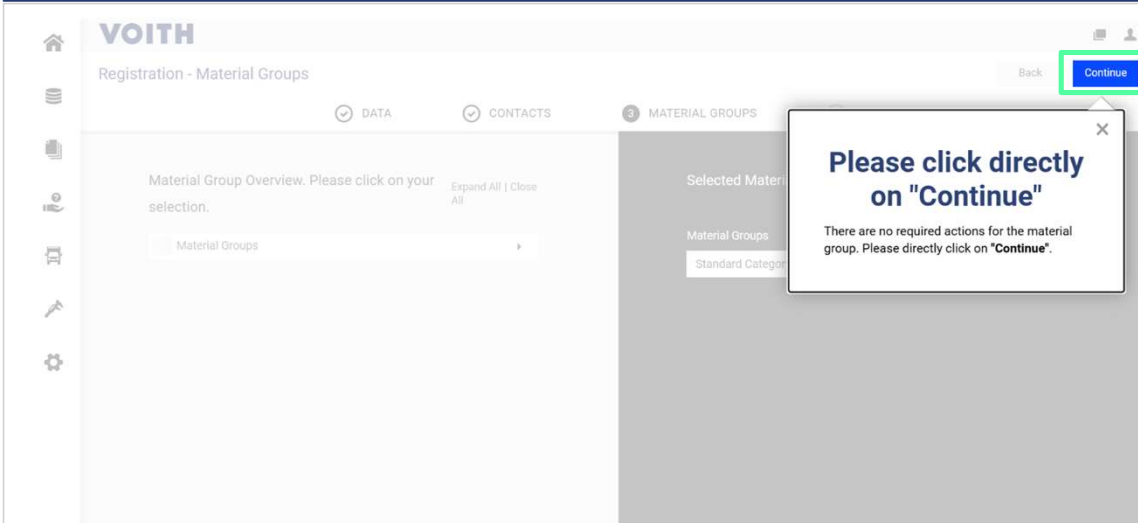
```
graph LR; A[Invitation for registration] --> B[Account creation]; B --> C[Registration email incl. login data]; C --> D[Finalization of supplier information]; D --> E[Complete registration process];
```

Portal registration

Supplier information and company profile



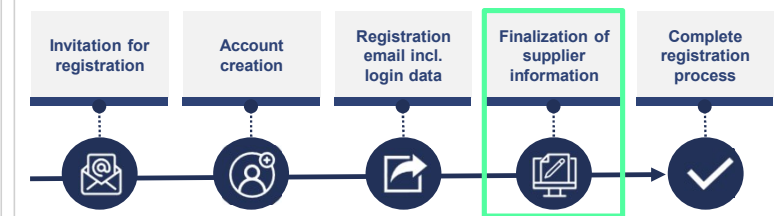
System view:



Click guide

Material Groups

No action is required in this section. Please click on '**Continue**' to proceed.



Portal registration

Supplier information and company profile



System view:

VOITH
Registration - Profile

DATA CONTACTS MATERIAL GROUPS PROFILE

Company information Compliance & Sustainability Certificates

Please fulfill ALL mandatory company information in all panels before clicking on the button 'Finish' in the upper right corner. Sections containing empty mandatory fields:

- Company information
- Certificates
- Compliance & Sustainability

Mandatory fields filling progress: 0%

Do not forget to click on FINISH when you want to send your information to VOITH!

Company Data

We would appreciate further information about your company. Your data will be saved in our central database, where Voith purchasers are able to search for appropriate suppliers.

In which country are you located?*

Total number of employees (FTE)*
Current year: [] Cannot be 0
Previous year: []
Post-previous year: []

Annual turnover [X]*
Current year: [] Cannot be 0
Previous year: []
Post-previous year: []

Bank Information

Please upload the requested document as an unchangeable document (pdfscan).

General bank document* [Date auswählen] keine Datei ausgewählt

Click guide

Company information

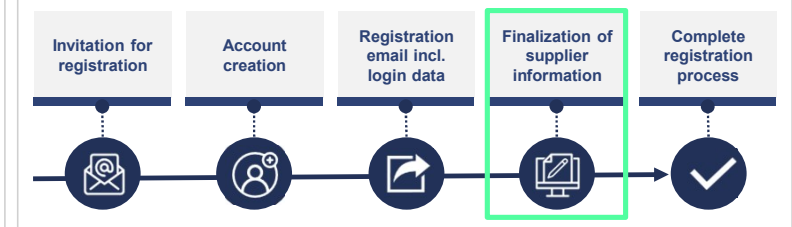
This section requires your company data and bank information.

Verify your company master data by uploading a bank information e.g., an official, unchangeable letterhead of your company incl. bank details as pdf-file. Click on 'Search' to upload the obligatory bank information.

- Note**
1. All fields **are mandatory**. Complete all fields.
 2. Please click on **Save & Next**.

Example for a letterhead:

<p>Board of Management of the Voith Management GmbH Dr. Toralf Haag, Chairman Stephanie Holdt Dr. Stefan Kampmann Dr. Tobias Keitel Andreas Endters Cornelius Weitzmann</p>	<p>General Partner Voith Management GmbH Reg.-Court Ulm, HRB 735126 Registered Office: Heidenheim</p>	<p>Commercial Register Reg.-Court Ulm HRB 735450, Registered Office: Heidenheim VAT Reg. No.: DE 114 194 819 Tax No.: 64003/09448 Bank Account Commerzbank AG, Heidenheim IBAN DE40 6324 0016 0202 9007 00 BIC / Swift Code COBADEFF632</p>
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Portal registration

Supplier information and company profile



System view:

VOITH
Registration - Profile

DATA CONTACTS MATERIAL GROUPS PROFILE

Company information Compliance & Sustainability Certificates

Please fulfill ALL mandatory company information in all panels before clicking on the button "Finish" in the upper right corner. Sections containing empty mandatory fields:

- Company information
- Certificates
- Compliance & Sustainability

Mandatory fields filling progress: 0%

Do not forget to click on FINISH when you want to send your information to VOITH!

For Voith, compliance is fundamental. We have zero tolerance for corruption, bribery, and anti-competitive behavior. Sustainability, i.e. environmental, social, and responsible corporate governance, is important to us. Our Supplier Code of Conduct sets out expectations for compliance with legal, human rights, and environmental standards in the supply chain and promotes responsible partnership.

Please fill in the following information correctly to the best of your knowledge. Please inform Voith immediately of any changes.

Confirmations

I confirm that I have read and understood the Supplier Code of Conduct. I confirm that I clearly communicate the expectations of the Supplier Code of Conduct throughout the supply chain and to business partners. I also ensure compliance with the Code and take measures to implement it internally and publicize the whistleblower system.*

I confirm that there are no outstanding cases of corruption, embezzlement, fraud, antitrust violations, or similar violations in relation to my company, its management, employees, or shareholders, nor have any such incidents occurred in the last five years.**

I confirm that my company complies with all relevant laws, in particular those relating to antitrust and anti-corruption.**

I confirm that my company has never either directly or indirectly, offered or granted gifts, money, or benefits in kind in order to obtain undue advantages.**

I confirm that my company will inform Voith immediately of any compliance violations in our business relationship so that we can work out solutions together. Failure to comply with the confirmations made here or a violation of the compliance rules may result in termination of the contractual relationship.**

Questions

Has your company introduced a compliance management system that includes, for example, a code of conduct, rules and regulations, risk management, and the appointment of compliance officers? Does this include measures to combat corruption?*

Are your employees trained on topics such as anti-corruption, antitrust law, and embezzlement?*

Are all employees, including temporary staff, granted appropriate remuneration and the social benefits required by law? Are the nationally applicable working hours and rest breaks observed?*

Are effective measures in place to protect the health and safety of your employees in their everyday work?*

Is it certain that your company is not directly or indirectly involved in violent evictions, illegal expropriations, or unlawful appropriation of land, forests, or water? Do you also confirm that no such incidents have occurred in your company or at your business partners in the last five years?***

Is every form of child labor, forced labor, human trafficking, (modern) slavery, violence, and torture prohibited – within your own company, in your dealings with temporary staff, subcontractors, on customer construction sites, and in your dealings with third parties? Do you also confirm that no such incidents have occurred in your company or at your business partners in the last five years?***

Are legal environmental regulations complied with and measures implemented to prevent emissions and reduce waste and resource consumption, making sure that no environmental pollution is caused or tolerated? Do you also confirm that no such environmental incidents have occurred in your company or at your business partners in the last five years?***

Back Save Finish

Previous **Save & Next**

Click guide

Compliance & Certificates

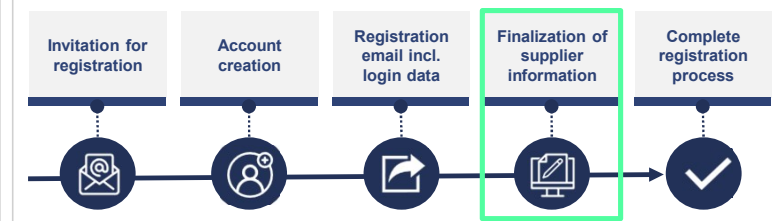
This section is mandatory and requires your commitment to Voith's legal and ethical standards.

Action Required

- 1. Read and Confirm:** Carefully read all statements under "Confirmations" and select the appropriate response.
- 2. Answer Questions:** Select the appropriate answer for all policy and practice questions listed below the confirmations.
- 3. Certify Accuracy:** By completing this section, you certify that all information is correct and promise to immediately notify Voith of any changes.

Note

- 1. All fields are mandatory.** Complete all items to ensure this section is clear for final submission.
- Please complete comment fields **in English**.
- Please click on **Save & Next**.



Portal registration

Supplier information and company profile



System view:

Click guide

This section requires you to provide details for all relevant company certifications.

- Mandatory Certificates:** For every certificate listed with an asterisk (*), you must:
 - Answer the question “Certified?” with “Yes” or “No”.
 - If “Yes”, enter the “valid from” and “valid until” dates.
 - Upload the corresponding certificate file.
- Required Information Alert:** The **yellow box** at the top (which disappears once all fields are complete) reminds you to fill in all mandatory fields under Company information, Certificates and Compliance & Sustainability before you can successfully submit.

Finish registration:
Click on “Finish” to complete the registration process. The button is only available if all mandatory fields are filled out.

Portal registration

Supplier information and company profile



System view:

Click guide

This section requires you to provide details for Cyber Security certifications.

- Mandatory Certificates:** For every certificate listed with an asterisk (*), you must:
 - Answer the question “Certified?” with “Yes or “No”.
 - If “Yes”, enter the “valid from” and “valid until” dates and upload the corresponding certificate file.
 - If “No” you have to answer the question with “Yes” or “No”.
- Optional Certificates under the question:** “Do you have further Cyber Security certificates?”:
 - If you answer “Yes” to this question, additional types of certificates will be listed.
 - Answer the question “Certified?” with “Yes or “No”.
 - If “Yes”, enter the “valid from” and “valid until” dates and upload the corresponding certificate file.

Portal registration

Supplier information and company profile



System view:

VOITH
Registration - Profile

DATA CONTACTS MATERIAL GROUPS PROFILE

Company Information Compliance & Sustainability Certificates

Please fulfill ALL mandatory company information in all panels before clicking on the button 'Finish' in the upper right corner. Mandatory fields filling progress: 100%

Do not forget to click on FINISH when you want to send your information to VOITH!

VOITH
Registration - Profile

DATA CONTACTS MATERIAL GROUPS PROFILE

Company Information Compliance & Sustainability Certificates

Please fulfill ALL mandatory company information in all panels before clicking on the button 'Finish' in the upper right corner. Mandatory fields filling progress: 100%

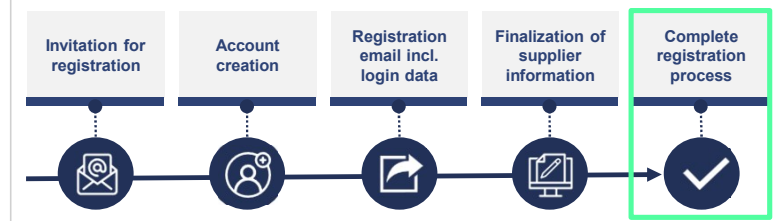
Do not forget to click on FINISH when you want to send your information to VOITH!

Click guide

Finish registration

Once the system shows 100%, you have filled out all mandatory fields.

Click on “Finish” to send your information to VOITH.



Portal registration

Supplier information and company profile



System view:

Von: Voith Supplier Portal PurONE <no-reply@app11.jaggaer.com>

Betreff: VOITH PurONE: Approval of company profile Live Optimierung

Dear Mr. Test

congratulations, your company profile Live Optimierung has been approved. We look forward to working with you.

All other functions of PurONE can be found in our supplier guide. If you would like to use further functions, you can contact us at any time.

Best Regards

PurONE Team
[Voith Group](#)

Voith GmbH & Co. KGaA
St. Pöltener Straße 43
89522 Heidenheim, Germany

PurONE hotline: PurONE@voith.com or +49 7321 37 6823

PurONE@voith.com
www.voith.com/supplier-portal

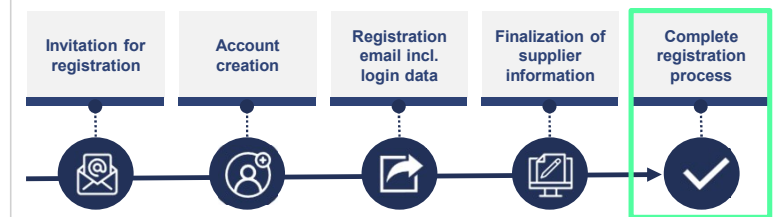
Follow Voith on [Facebook](#), [Instagram](#), [LinkedIn](#), [Twitter](#) and [YouTube](#)!

This Message was automatically generated, please do not reply to this email and refer to the contact details mentioned above.

Click guide

Confirmation

Congratulations! You have successfully completed the registration on PurONE.



**Thank you for your registration
on our Supplier Portal PurONE
We are looking forward to
collaborate!**

Contact:

PurONE Supplier Portal Support

PurONE@voith.com

+49 7321 37 6823