voith.com





PurONE Guide for Voith suppliers

What is it?

This document will guide suppliers through the registration process and serves as a handbook for further functionalities on the supplier portal, such as maintaining master data, providing certificates and confirm orders.

How is the guide structured?

Each title represents a use case and is linked to the relevant case. By clicking on the title, you jump directly to the relevant slide.

What is a use case?

A use case illustrates the possible functionalities and gives you a step-by-step guidance.

How are use cases structured?

Use cases include one slide with main information as overview, followed by a detailed click guide. **Content of overview**

- Headline: Brief introduction to the use case
- System view: Descriptive screenshots
- Content: What to expect from the described click guide
- Note: Relevant information to the use case

Detailed click guide (step-by-step guidance through the process/ system)

- System view: Shows a screenshot for the related step
- <u>Click guide</u>: Detailed guidance through the process



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Which processes are covered by PurONE? Modules explained

VOITH

Description

General topics	 Supplier portal with information exchange Supplier dashboard Instant communication w/ supplier in-context of workflows
Supplier relationship management (SRM)	 Supplier registration including company profile Maintenance of data e.g. master data and supplier contact person Certificate management
Supplier collaboration / WebEDI	 Documents exchange w/ suppliers Management of orders e.g. confirming purchase orders and order changes





User stories along all relevant processes Use case overview relevant for suppliers

Module	Use Cases							
Supplier relationship management (SRM)	Supplier registration	Portal registration	Supplier information and company profile					
General topics	Supplier access	Navigation	Dashboard – My PurONE	Dashboard – Orders	Dashboard – Certificates	Supplier master data change	Adding supplier contact person	Maintenance supplier contact person
Contract lifecycle management (CLM)	Certificate request	Certificate update	Dashboard – Orders			·		
Sourcing	Rfx overview	Quote and send back	Quote with excel CBD	Quote with excel CBD - multipos	Decline all items	Decline single items	Messaging	Recall quote

User stories along all relevant processes Use case overview relevant for suppliers

Module	Use Cases			
Sourcing	Re-assign Rfx			
Supplier Collaboration/ WebEDI	One time account	Confirming POs	Order changes	



7

SRM – Supplier Relationship Management

Supplier Relationship Management contains the registration as a supplier, the access to the supplier portal as well as the maintenance of data



Supplier registration Process overview



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Use Case – SRM Supplier registration

Module	SRM	Use Case	Supplier registration	Content	 Supplier registration 			
System vi	System view:							
		VOITH F	PurONE: Invitation for registration in the VOITH su no-reply@app11.jaggaer.com in It in 2011 It in 2011 PurONE WebEDI Agreement_ENpdf It in 2011 PurONE WebEDI Agreement_ENpdf It is 2011 PurONE VebEDI Agreement_ENpdf It is 2011 PurONE VebEDI Agreement_ENpdf It is 2011 PurONE VebEDI Agreement PurONE and contact information including DUNS number on of the Portal Terms of Use and WebEDI Agreement repletions about pour company, e given of formation, number of employe repletions about pour company, e given about habiting mation about your company, e given of Somation Bit MIUTH sources to PurONE? the link below and follow the steps in PurONE: It access to PurONE? the link below and follow the steps in PurONE: It access to PurONE? the link below and follow the steps in PurONE: It access to PurONE? the link below and follow the steps in PurONE: It access to PurONE? the link below and follow the steps in PurONE: It access to PurONE? the link below and follow the steps in PurONE: It access to PurONE? the link below and follow the steps in PurONE: and product information about registration on our homepage in the User Of hen Grüßen / Best Regards am p	Ipplier portal PurONE IPurONE General Terms of Use_EN.p nicht auf Links oder öffnen Sie k ees, turnover, efc. etc., as well as insurance MDk1OQ===e7876bec419e66d1 Suide or in the FAQ. In addition,	Image: See demy, Sie kennen den Absender und wissen; dass der Inhalt sicher ist ster Image: See demy, Sie kennen den Absender und wissen; dass der Inhalt sicher ist ster Image: Zar/157./2010/2028/stereng Yoou een context purpmei@koth.com.			

Use Case – SRM Supplier registration

System view	:	Click guide
Option 1:	VOIT PurcONE: Invitation for registration in the VOITH supplier portal PurcONE	 Supplier will obtain an invitation e-mail or alternatively a QR-Code from VOITH Supplier proceeds the following registration steps
Option 2:		

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Module	SRM	Use Case	Supplier self-service for portal registration	Content	Supplier setExtended c	If-service registration ompliance & sustainability	Certificate management questionnaire
System vi	System view:						
			1 GENERAL 2 PERSON DAT	а <u></u> (3) (COMPANY DATA	(4) CONSENT	
VOITH							
Welcome to the registration of the supplier portal							
	Already Jaggaer Direct supplier						
Please choose a language below Chinese English German Portuguese							

System view:	Click guide
1 GENERAL 2 PERSON DATA 3 COMPANY DATA 4 CONSENT	 I. General 1. If invited (previous use case), proceed the registration with the link and click through the registration steps as mentioned below
VOITH	2. Check the box next to (already Jaggaer direct supplier) if you are already registered in Jaggaer synchronize the base data (optional)
Welcome to the registration of the supplier portal	3. Choose the language in which you want to register
Please choose a language below Chinese English German Portuguese	

Portal registration Click guide System view: II. Person data Fill out the contact person tab and create a username, click on CENERAL 2 PERSON DATA () COMPANY DATA (CONSENT 'Continue' to continue your registration VOITH CONTACT PERSON Solutation Mr. . First name* Max Lest name* Meler Telephone Area Number + -Mobile + -Number Area E-Mail* email@e-mail.de Loginnemet Beck NOTE Please do not use a space when defining your username

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Use Case – SRM

System view:	Click guide			
© GENERAL ⊙ PERSON DATA ② COMPANY DATA ③ CONSENT VOITH	 III. Company data DUNS number The DUNS is a unique identifier number that is globally available and externally assigned by the company called dun&bradstreet (D&B). This number is mandatory in supplier registration 			
Dial Lookup NUMBER D-U-N-S* • • • • • • • • • • • • • • • • • • •	 Voith internally, we already assigned the DUNS to suppliers. If your DUNS number is empty, please enter the correct DUNS number provided by D&B If you do not have your DUNS number on hand, you can enter your company details (name, address, etc.) and use the function 'D&B Lookup' (please see next use case) 			

System view:	Click guide
	III. Company data DUNS number 1. You can enter your company details (name, address, etc.)
<complex-block> The second s</complex-block>	 You can enter your company details (name, address, etc.) and use the function 'D&B Lookup' Click on 'D&B Lookup' if you would like to verify your DUNS number or if you do not have your DUNS number on hand Select the correct DUNS number by clicking on the company name. Then confirm the selection by clicking on 'Apply' If the 'D&B Lookup' does not provide the correct DUNS number – you can request your DUNS number on the D&B website directly. Therefore, please click on 'request DUNS No.'

Use Case – SRM Portal registration

System view:		Click guide
	⊘ deneral. ⊘ person data	III. Company data 3. Fill out all further company data
	Struct 4	4. Click on 'Continue'
	Streathumber	
	Zip code 80833	
	City* Munich	
	Stata / Province	
	Country* United States of America •	
	PO Box	
	Zp PO 8xx 80833	
	COMPANY CONTACT DETAILS	
	Including rettp://	

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System view:	Click guide
Image: Seneral Image: Senera Image: Seneral Image:	 IV. Consent 1. Read the supplier access terms by clicking on them and check the boxes next to it only if you agree and accept these terms 2. Check the box next to 'I agree that JAGGAER will use' if you agree with it 3. Read the 'VOITH supplier portal PurONE General Terms of
To access and use JAGGAER as a supplier, you are required to accept the Supplier Access Terms. I agree and accept Supplier Access Terms. To make your profile visible in the JAGGAER Supplier Network for purposes of pursuing business transactions, please indicate your agreement below. I agree that JAGGAER will use the company and personal data entered in the course of the registration on the supplier potal of Voith in order to allow all customers of JAGGAER to find your organization via the JAGGAER Supplier Network. You may revoke your agreement and discontinue visibility in the JAGGAER Supplier Network at any time by updating the visibility setting in your company profile. Acceptance of VOITH supplier portal PurONE General Terms of Use Acceptance of VOITH supplier portal PurONE WebEDI agreement Back Accept and Submit	 Use' by clicking on it and tick the checkbox next to it if you agree with the VOITH General Terms of Use 4. Read the 'VOITH supplier portal PurONE WebEDI agreement' by clicking on it and tick the checkbox next to it if you agree with the VOITH WebEDI agreement 5. Click on 'Accept and Submit' to get to the next step

System view:	Click guide
	 V. Successful registration 1. An e-mail that obtains the username and a one-time password as log-in credentials will be sent out
 ⊘ GENERAL ⊘ PERSON DATA ⊘ COMPANY DATA ⊘ CONSENT 	
VOITH	
Successful Registration Thank you for your registration. You may now log into the Portal. The password has been sent to your email address. Open Supplier Portal	

System view:		Click guide
VOITH PurONE: Your registration in the VOIT	H supplier portal PurONE	2. Click on the link of the e-mail
NR An O	← Antworten ← Allen antworten → Weiterleiten ···· Fr 22.10.2021 14:02	
Dear Mr. Max Meier, thank you for your registration in the VOITH supplier portal PurOf	NE.	
Your log-in using the following link <u>https:// app11.ja</u> Your log-in credentials are: Username: Password:	iggaer.com/portais/voitn/	
Please fill in the additional required data to complete the registrat Mit freundlichen Grüßen / Best Regards	ion process.	
PurONE Team Voith Group Voith GmbH & Co. KGaA St. Pöltener Straße 43 89522 Heidenheim, Germany		

Use Case – SRM Portal registration

System view:	Click guide
VOITH Username Password Login w 1999-2021 JAGGARE When you use our Solution, we process your personal information as described in our Service <u>Privacy Policy</u> Lifergot my password	3. Type in your log in credentials and click on 'Login'

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System view:			Click guide
			4. Type in your old password once again and change your password in the change password tab and click on 'Save' to access the portal
	Change Password Your password has expired. Please change it now		
	•••••	Ø	
	•••••	✓ Ø	
	•••••	✓ Ø	
	Password forgotten? Save	Reset	
			NOTE Please consider the requirements for the newly assigned password (e.g. one special character and number, etc.)

Module	SRM	Use	Case Suppl	lier information a any profile	and Cont	ent	Information Navigation	on about supplier n in the company profile	
System view:									
	Supp My F	ITH Dier Portal Dashboard ur registration has not been finished ye harONEOrders Certi	el. Continue with the registration [2]						• 1
	پ	OMPANY PROFIL					0))	VOITH SUPPLIER ECOSYSTEM	Θ
	C RFQ	S Q no.	RFQ name	RFQ version	Status	Deadline	^	HELP	•
	51 51 51	9 9 7	ANÜ w/o Excel 2.0 ANÜ w/o Excel 2.0 RFQ #517 (28.10.2021 13:48:41)	1 2 1	CANCELLED RUNNING RUNNING	2021-11-11 23:5 2021-11-11 23:5 2021-11-11 23:5	9 9	BLACKBOARD There is no data to be shown.	^
	51 () N	6 3 tore	ANÜ Test Excle Alternativpositionen 2 ANÜ Test Excle Alternativpositionen	3	RUNNING	2021-11-11 23:5 2021-11-11 23:5	9		
	NEV	V OR CHANGED ORDERS					^		
	010	ler no.	Line items	Date created	15	Status			
	45	01910582	1	2021-10-28 13:0 2021-10-27 16:3	13	Sent			
	45	01916568	1	2021-10-27 15:3	14	Sent			
	45	01916560	2	2021-10-27 13:0	13	Sent			
	45	01916557	2	2021-10-27 12:0	15	changed			

System view: **Click guide** Finish the registration Click on the red line (Your registration has not been finished yet. VOITH Continue with the registration) to continue with your registration e 1 **^** upplier Portal Dashboa Ľ .0 3 ₽ ð 0 CANCELLED ANÜ w/o Excel 2.0 2021.11.11 23:59 BLACKBOARD ANÜ W/O EXCEL2.0 RUNNING ~ REO #517 (28:10:2021 13:48:41) RUNNING 2021-11-11 23:59 There is no data to be show RUNNING 516 ANÍ) Test Excle Alternativ 2021-11-11 23:59 513 2021-11-11 23:59 NEW OR CHANGED ORDER 2021-10-28 13:05 45019165 Sent 2021-10-27 16:33 Sent 2021-10-27 15:34 2021-10-27 13:03 Sent 2021-10-27 12:05

System view: **Click guide** e 1 VOITH I. Base Data ŵ Registration - Base Data Continue + Edit the base date in the data section (optional) and click on 1 DATA (2) CONTACTS 'Continue' in the upper right corner D&B Lookup NUMBER DUNS* 🖲 [123456789 ✓ COMPANY DATA Company name Test Unternehme Company name 2 Company name 3 VOITH . . Registration - Base Data eties as 4 1 DATA (2) CONTACTS 3 CATES PO-BOX Post-office box Zipcode post-office box 80833 COMPANY CONTACT DETAILS To make your profile visible in the JAGGAER Supplier Network for purposes of pure transactions, please indicate your agreement below. I agree that JAG0ARR will use the company and personal data entered in the course of the registration on the supplies paral al Yooh in order to allow all contennes of JAG0ARR to find your organization in the JAG0ARR Supplier Network. Your aprecisely your agreements detections initiality in the JAG0ARR Supplier Network with any precisely your agreement setting is your company politic.

System view:				Click guide
	⊙ bata	⊙ categories ④ propile		 II. Contacts (Assigned roles) Adding supplier contact person 1. Click on the Person-icon to add a new contact person in the supplier portal
Concerning and a second s	grments	Wopslensky Robert robert wopslensky@volth.com	Add responsible person	2. Type in the necessary data for the new contact
Add New Contact	CONTACT PERSON		Carol See	3. Decide, if the contact person needs access to the VOITH supplier portal. If yes, please active the 'Portal Access'. Fill in a username for the contact person and tick the box for the portal permissions / supplier rights
2 2 2	Salutation" Ma First name" Leta Last name"	•		4. Click on 'Save' located in the upper right to save the contact person
	Supplier Teleptone +			
	E-Mail* Test@voth.com			
	Loginsme" LetaDoptier permissions" Supplier Rights			

Click guide System view: e 1 VOITH â Add another responsibility + 🖋 🛃 Back Continue Registration - Contacts 1 Click on the Pencil-icon to assign a contact person to company roles signed Roles 2 Orders RFQ Documents 1 Management / Executive Board's Members 2. Click on 'Add Another Responsibility' 큠 • 2 Assignm 3. Type in the name of the person who should get the responsibility 2 CONTACTS 4. Click on 'Save' Assign Company Roles + Add Another Responsibility Documents rders Ordera DOCUMENTS RFO Management / E. Name Construction/ Pr. - Meier, Max -9 Production roduction Quality DOCUMENTS ۵ Logistics Name Compliance Con.. -9 Material Compli. Cancel Aaterial Co

Click guide System view: II. Contacts (Assigned roles) Click on 'Continue' VOITH # 1 ŵ Registration - Contacts + 🖋 🚣 Back = 🕗 DATA 2 CONTACTS 3 CATEGORIES Assigned Roles Contacta 2 Documents 0 Orders RFQ Management / Executive Board's Ø ø ø Members 뮵 Meier Max Meier Max Meier Max Meier Max 4 Construction/ Product Mgmt. Production ø Quality Logistics ø 1 a Meier Max Meier Max Meier Max Meier Max **Compliance Contact** Material Compliance Contact ø Meier Max Meier Max

Syst	em view:								Click guide
									 II. Contacts 1. Click on 'Contacts' at the upper left corner of the contacts tab to get an overview of your contact person. 2. Click on 'Continue' to continue with the registration process
谷	VOITH							= 1	
	Registration - Co	ontacts				÷	3.	Back Continue	
			🕢 data	✓ CONTACTS	CATEGORIES	PROFILE			
	Assigned Roles	Contact	s						
	Name		Login name	E-Mail	Telephone	Portal Access		^	
日本	DD dsf, da				+1 230455 000 123	8		i	
¥	PP Pan, Peter					ø			
								_	NOTE If one user is already registered in VOITH supplier portal PurONE, it is his responsibility to add and maintain new users

System view: **Click guide III. Categories** Choose a category by ticking the checkbox next to it in the categories tab. Click on the marked arrow to open the dropdownmenu with subordinated categories VOITH . 1 â Save Categories Search for category .0 Categories Overview Expand All | Close All Selected Categories NPM Non-production material and services 뮭 ial •... • 42 Hydraulic • 4206 Hydraulic co PM Production Material ed products and primary materials from stee * on Material +... + 54 Welded constructions + 5403 Welded assemblies alloyed steel, stainless incl. hybrid 35 Semi-finished products and primary materials from non-fer 40 Electric electroni rial -__ - 54 Welded constructions - 5406 Welded steel piping 42 Hydraulic instructions - 5409 Steel al -_- - 54 Welded 4201 Hydraulic systems ✓ 4206 Hydraulic connection systems 44 Pneumatic 46 Valves, screw fittings, piping systems 48 Small parts according to standard and drawing 50 Cast parts 52 Forged parts . ✓ 54 Welded constructions

System view:		Click guide
VOITH Profile General Company information Certifications	Serve Publish	IV. Profile 1. Fill out the required fields in the general tab via the dropdown menu and click on 'save'
Auronatory Felds Rills progress Volte Central Central		
Compliance and Sustainability Naw you attributed a Compliance Management Sustem within your consistation (e.g. Code of Conduct, curicializes, securityment of Compliance efficient)?*	Vec	
Here type statement a Comparison management system types type statements (specific contract, specific managements) Are your employees trained in and sensitized to Compliance topics such as and comption, and-trust law, money laundering etc.?" Is there any importantly in which you enterprice, Is managing directors or employees are involved in cases concerning comption, money laundering, fraud, anti-trust, tax evasion or similar cases or has there been such litigation in the last	Yesv	
five years?" I hereby certify to the best of my knowledge and belief the accuracy of the above information, and that the company never directly or indirectly offered/granted or will offer/grant someone gifts, money or kinds to lead him to an act or a decision affecting to gain a new business, obtain a pre-existing business or to settle a trade or to secure an improper oftenvise commercial advantage. Further certify that the company meetime/will meet all relevant taws, especially all antitruit and anti- comption regulations, and does/dd/will not beten child blace or force labox/W am that the above is also fulfiled by any third party who ly/will be tommissioned as a nupleir or distributor which the commercial further certify that I have read and understood the vibio Code of Conduct, which is available online, and that The avert that all employees of the company, who operate in the business relicions/with which is regulated unit with is regulated unit."	Yes, I confirm V	
In the event of a compliance incident in the business relationship with Volth, Volth must be informed immediately. This will enable joint solutions to be elaborated. Utimately, failure to provide such confirmation or violation of compliance nules will result in termination of the contractual relationship."	Yes, I confirm 🗸	
Do you publish a sustainability report due to international standards (GRI, TIRC or SASB) regularly?*	Yes	
Does your company grant freedom of association, collective barganing or the legal minimum wage based on existing national law?" Has there been an unresolved case involving your company, its directors or emolyweis with child labor forced labor or similar in the last five waas?"	Yes V	
Sustainability and HSF		
Has voor comsanv insideneted eccusational halfh and safet massures e.g. safety equipment (PPD), haabh-slafety-sisk saakviss soerdic procedures for the handling of chemically danoersus materials?	Yes	
Has your company been anarded one or more certifications regarding occupational health and safety measures, e.g. ISO45001, OHSAS 18001, or other? If yes, please upload these certifications to the system.	Yes 🗸	
Does your company have formalized environmental guidelines regarding energy consumption and greenhouse gases, water, local poliution, materials, chemicals or water?	Yes 🗸	
Has your company been awarded one or more certifications of the environment/energy management system, e.g. ISO14001, EMAS, ISO 50001, or others? If yes, please upload the certificates to the system.	Yes 🗸	
Information Security		
Does your company have a formal guideline in place regarding the topic of information security?	Yes 🗸	
Has your company been awarded an external certification for information security, e.g. IS027/001 or Cyber Essentials? If yes, please upload these certificates to the system.	Yes 🗸	
Supplier Diversity Classification		
Are your company headquarters or owners located in the United States or Canada?	Yes 🗸	
If your company headquarters/owners are located in the United States: Is your company a certified "diverse business" with at least one of the following classifications?: Minority-Owned Business Enterprise, Women-Owned Business Enterprise, Databled-Owned Business Enterprise, or Small Business (based on SBA size requirements)	ran- No 🗸	
If your company headquarters/owners are located in Canada: Is your company a vomen-owned, aboriginal-owned, minority-owned or LOBT-owned business and cettified as a "diverse" supplier by one of the following organizations?: Canadian Abori and Minority Supplier Council (CAMSC), Canadian Council for Aboriginal Business (CCAB), Canadian Gay & Lepbian Chamber of Commerce (CGLCC), or VBE Canada	inal Yes 🗸	

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System view:		Click guide
	Ber Rabin	 IV. Profile 2. Verify your company master data by uploading a bank information e.g. an official, unchangeable letterhead of your company incl. bank details as pdf-file Click on 'Search' to upload the obligatory bank information
Bank Information Prese stack the bank information as an unchangeable document (pdf/scan).* Deminute document (pdf/scan).*	Tett	3. We would appreciate further information about your product and service range. Please fill out the company information tab. Then click on 'Save'
Business lability insurance Image: Window Control of Contr		NOTE Please complete description fields in English

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teni view.	
VOITH	
Profile	
General Company informatio	on Certifications
Mandatory fields filling progress: 91%	
Name	Certified? Valid from K-m-d Valid until K-m-d File
ISO 9001*	Ves 🗸 2020-10-06 🔷 2021-11-30 🖉 Datei auswählen ISO9001.pdf
ISO 45001	No V
OH5AS 18001	Yes v 2021-10-01 Ø Datei auswählen OHSAS18001.pdf
ISO 14001	No V
EMAS	No V
ISO 50001	
ISO 27001	
LATE 16949	
IRIS / ISO TS 22163	Nov
	No v
CML	

32

Click guide System view: V Publish Click on 'Publish' to share your given information with VOITH. The button is only available if all mandatory fields are filled out VOITH . 1 Â Registration - Profile Back 9 🕝 DATA ⊘ CONTACTS O CATEGORIES 4 PROFILE Certifications General Company information 2 Please fill ALL mandatory fields in ALL categories before clicking 'Publish' Mandatory fields filling progress: 100% 뮵 \$

System view: **Click guide** VOITH PurONE: Approval of company profile Test_Recurring Von: (no-reply@app11.jaggaer.com 🕀 Dear Mrs. Annika Schüller, congratulations, your company profile Test_Recurring has been checked and approved. Did you know that by a registration on MyVoith via our website www.voith.com you not only have access to the supplier portal PurONE? With a registration on MyVoith you have all VOITH applications, which are assigned to your user, in one overview incl. direct link without further authentication (Single Sign On). For further information or questions please refer to MyVoith in case of user access issues (myvoith@voith.com or +49 7321 37 3000) PurONE in case of any other questions (purone@voith.com or +49 7321 37 6823) Mit freundlichen Grüßen / Best Regards PurONE Team Voith Group Voith GmbH & Co. KGaA St. Pöltener Straße 43 89522 Heidenheim, Germany Phone +49 7321 37 6823 purone@voith.com www.voith.com Follow Voith on Facebook, Instagram, LinkedIn, Twitter and YouTube! This Message was automatically generated, please do not reply to this email and refer to the contact details mentioned above

35

General topics

General topics provides you information about the navigation through the system and explains you in more detail the functions of the boxes in the dashboard

> × × × × ×

Use Case – SRM Supplier access

Module	SRM	Use Case	Supplier access	Content	 Accessing PurONE 	
System vi	ew:					
Optio	on A:	VOITH			Option B: Welcome to The new Business Partner Platform.	MyVoith
	When you use our Solut as described <u>I forc</u>	Login D 1999-2021 MCGAER Ion, we process your persoi d in our Service <u>Privacy Polity</u> got my password	nal information CV		Email	⇒Forgot your Password? ⇒Employee Login NEXT
NOTE						
After registra Option A: D Option B: L	ation in PurONE th Direct link to Jagga .ogin via MyVoith v	ere are two op er vith access to a	tions to login: all VOITH application assigned	to the user a	account	

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Use Case – SRM Supplier access

VOITH

System view:	Click guide
https://app11.jaggaer.com/portals/voith	Option A: 1. Use the direct link to Jaggaer
Voortette Username Password Login Programme When you use our Solution as derschold in our Service Policy Linger transmission Linger transmission	2. Type in your supplier portal user credentials

Use Case – SRM Supplier access

VOITH

System view:	Click guide
WOITH Industry Solutions Products & Services Newsroom About us Careers Contact C	Option B:1. Go to the VOITH website2. Use the Login icon
<complex-block></complex-block>	 3. Click on the MyVoith 4.1. Type in your MyVoith Login credentials 4.2. If you don't have access to MyVoith yet, please follow the MyVoith registration steps

Use Case – General Topics Navigation

Modu	le	Gener	al Topics	Use Case	Navigation	Content	-	New windowChange account	setting	Change password s	
Syste	m vie	ew:									
	VOI	TH									💻 主
	Suppl	lier Porta	Dashboard								
	MuD	ONE	Orders	0							Account Settings
-		urone	Orders	Certificates							Change Password
											Privacy Policy
ୢ୶	CO	MPANY PRO	FIL							VOITH SUPPLIER ECOSYSTEM	Logout Help
	RFQS	S							^		
\$	RFQ) no.		RFQ name	RFQ version	Status		Deadline		HELP	\mathbf{Q}
	486	5		E-Mail Template test	1	CHECKING		2021-10-25 23:59			

Use Case – General Topics Navigation

Syst	em view:							Click guide
*	VOITH Supplier Portal Dashboar My PurONE Orders	d Certificates					E New Window	New Window Click on the New window-icon located in the upper right to open a new window of the supplier portal PurONE
₽ ₽	COMPANY PROFIL				9	VOITH SUPPLIER ECOSYSTEM	0	
14 	RFQS				^			
•	RFQ no.	RFQ name	RFQ version	Status	Deadline	HELP	•	
	486	E-Mail Template test	1	CHECKING	2021-10-25 23:59			

Use Case – General Topics Navigation

VOITH

System view:					Click guide
		()))	VOITH SUPPLIER ECOSYSTEM	Account Settings Change Password Prinacy Policy Logout Help	 Change Account settings 1. Click on the Person-icon located in the upper right an the on 'Account settings' 2. Edit your user data 3. Click on 'Save'
VOITH User Data	First name Max Last name Meier Sender Mr. Ms. Neutral Tile			Save	

Use Case – General Topics Navigation

System view:				Click guide
VOITH Supplier Portal Dashboard My PurONE Orders Certificates			Account Settings	Change Password 1. Click on the Person-icon located in the upper right
	()))	VOITH SUPPLIER ECOSYSTEM	Privacy Policy Logout Help	2. Click on 'Change Password'
Change Password				
Old password				
New password				
Confirm password				
 Not one of the last 3 passwords Minimum of 8 characters Minimum of 1 special character (not A-Z or a-z or 0-9) Minimum of 1 number Minimum of 1 lower case letter and 1 upper case letter Password forgotten? Reset				

Use Case – General Topics Dashboard – My PurONE

Module	Gene	eral Topics	Use Case	My PurONE		Content	 Explanatio 	n of all boxes	
System vi	ew:								
	命	VOITH							
	8	Supplier Portal Dashboa	ard						
		My PurONE Orders	Certificates						
	뮵	COMPANY PROFIL						VOITH SUPPLIER ECOSYSTEM	•
	•	RFQS					^		
		RFQ no.	RFQ name	RFQ version	Status	Deadline		HELP	Q
		519	ANÜ w/o Excel 2.0	1	CANCELLEE	2021-11	-11 23:59		
		519	ANÜ w/o Excel 2.0	2	RUNNING	2021-11	-11 23:59	BLACKBOARD	^
		517	RFQ #517 (28.10.2021	13:48:41) 1	RUNNING	2021-11	-11 23:59	There is no data to be shown.	
		516	ANÜ Test Excle Alterna	tivpositionen 2.0 1	RUNNING	2021-11	-11 23:59		
		513 (i) More	ANÜ Test Excle Alterna	ivpositionen 3	CANCELLED	2021-11	-11 23:59		
		NEW OR CHANGED ORDERS					^		
		Order no.	Line items		Date created	Status			
		4501916582	1		2021-10-28 13:05	Sent			
		4501916570	1		2021-10-27 16:33	Sent			
		4501916568	1		2021-10-27 15:34	Sent			
		4501916560	2		2021-10-27 13:03	Sent			
		4501916557	2		2021-10-27 12:05	changed			

Use Case – General Topics Dashboard – My PurONE

System view: **Click guide** Box 1 contains detailed information on the Company Profile e 1 VOITH â Box 2 contains detailed information about the **RFQ's** Supplier Portal Dashboard 8 Box 3 contains detailed information on Orders 4 0 Box 4 will redirect you to the VOITH website with information regarding Supplier Ecosystem - 0 5 2 0 HEU Box 5 will allow you to send and E-mail if you need help ANIÌ w/o Excel 2.0 CANCELLED 2021-11-11 22:5 BLACKBOAR ANÜ W/O Excel 2.0 RUNNING 2021-11-11 23:59 6 2021-11-11 23:5 RUNNING There is no data to be show Box 6 contains information provided by VOITH RUNNING 2021-11-11 23:59 2021-11-11 23:59 CANCELLED 2021-10-28 13:0 3 2021-10-27 16:33 Sent 2021-10-27 15:34 2021-10-27 13:03 Sent 2021-10-27 12:05 changed

Use Case – General Topics Dashboard – Orders

Module	General Topics	Use Case	Orders	Content - Navigate within	the orders tab	
System vi	iew:					
	A VOI	тн				• 1
	Suppl	lier Portal Dashboard				
	FUR	THER ORDERS				^
	A 0.0	ler no.	Line Items	Date created	Status	
	55	01916136	1	2021-08-23 15:30	Declined	
	45	01916554	1	2021-10-26 16:35	Confirmed	
	45	01916553	1	2021-10-26 07:13	Confirmed	
	45	01916538	2	2021-10-25 07:11	Confirmed	
	45	01916505	2	2021-10-19 18:33	Delivered	
	45	01916454	1	2021-10-08 08:26	Confirmed	
	45	01916452	1	2021-10-07 16:12	Confirmed	
	45	01916451	1	2021-10-07 14:41	Confirmed	
	45	01916447	1	2021-10-07 11:49	Confirmed	
	450	01916446	3	2021-10-07 11:36	Confirmed	
	45	01916445	1	2021-10-07 11:20	Confirmed	
	450	01916444	1	2021-10-07 10:26	Confirmed	
	45	01916443	1	2021-10-07 10:16	Confirmed	
	45	01916441	1	2021-10-07 09:22	Confirmed	
	45	01916350	1	2021-09-21 14:58	Confirmed	
	45	01916313	4	2021-09-14 15:05	Confirmed	
	45	01916307	4	2021-09-14 09:30	Declined	
	45	01916303	3	2021-09-13 09:21	Confirmed	
	45	01916289	5	2021-09-09 10:01	Confirmed	
	450	01916287	1	2021-09-09 09:45	Confirmed	
	45	01916233	4	2021-08-30 11:37	Confirmed	
	45	01916229	5	2021-08-27 11:56	partly_delivered	
	45	01916227	0	2021-08-27 11:56	Delivered	
	45	01916226	3	2021-08-27 10:56	partly_delivered	

Use Case – General Topics Dashboard – Certificates

Module	General Topics	Use Case	Certificates	Content	 Navigate within 	n the certificate tab		
System vie	ew:							
â	VOITH							• 1
8	Supplier Portal Da	shboard						
	My PurONE O	rders Certifi	cates					
@ 	CERTIFICATE							^
日日	Туре		Valid to	Status		File	Comment	
	ISO 9001		2023-10-08			Screenshot 2021-10-12 093726.png	upload from supplier	
*								

47

General topics – Maintenance Supplier Data

Maintenance Supplier Data contains information about how to change master data, add and edit contact person

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Use Case – General Topics Supplier master data change

Module	General Topics	Use Case	Change in master data by supplier	Content	 Changing master data 	
System vie	ew:					
Image: Note Image: Note Image: Note Image: Note Image: Note Image: Note Image: Note	data data cople profile 123456789 COMPANY DATA Company name* JAGGAER Austria 12			uick Navigation umber ompany Data O-Box ompany Contact Details	Image: specific information Supplier informatin Supplier information	
Supplier r	nust upload an offi	cial document	confirming the changes, eithe	er an official, u	unchangeable letterhead or a document from the bank	

Use Case – General Topics Supplier master data change

System view: **Click guide** 1.1 Click on the Primary-data-icon in the taskbar located on the left side of the homepage VOITH # 1 â ← Save 1.2 Click on 'Base Data' and edit your company master data Primary data Quick Navigation 1.3 Click on 'Save' to save your changes Numbe Ľ PO-Bo: 42 COMPANY DATA VOITH Company name 2 Company name 3 Company name Street 2

PurONE - Guide for supplier | 2022 - March | external

VOITH

Use Case – General Topics Supplier master data change

System view:		Click guide
JD: VOITH PurONE: Request for master	o data change ເਛ ್	1.4. To verify and confirm your master data changes, you need to upload an official, unchangeable document such as a bank document or a letterhead as a pdf-file. You will receive an e-mail with the link to the portal, please click on the link
Dear Mr. Gernot Winkler, Thank you for updating you company information in our VOIT Company: 3021114 - Jaggaer Deutschland GmbH Ticket-NB: MDC000161 Link to the ticket: LINK Portal Link: http Mit freundlichen Grüßen / Best Regards PurONE Team Voith Group Voith GmbH & Co. KGaA	H supplier portal PurONE. Please provide an efficial document to confirm your changes.	

Use Case – General Topics Supplier master data change

System view:					Click guide
VOITH Taket Subject* States Image: States Image: States Image: States Image: States	Change supplier master data-Jagger Deutschland GmbH Aa Supplier Progress V 71 Changed applier master data Conneged applier Rester data	somable Group: n/s space Te: Walder Genet Money: Aggest according dis to bole has 2 Linit() is other adjects. Source of the second second second source of the second second second second bole maker adds. Update n		• 1 	2.1 Click on the box next to 'Upload of official and unchangeable document*', attach the necessary document, and save your changes by clicking on the 'Save' button. Our master data management Team will automatically receive an e-mail with all relevant information to proceed the master data changes in our ERP / SAP system(s)
Supplier Information	3021114 Januar Deutschland GmbH				
Changed Data:	Field	Old Value	New Value		
	Company name	Jaggaer Deutschland GmbH	JAGGAER Austri		
	Company name 2		Aneon		
	Company name 3		11111123222		
	Company name 4		121122122		
	Street	Flo8wörthstraße 57	Wienerbergstraße 11/Turm B,		
	Street 2		11122	-	
	Street 3		11	-	
	Street 4		23		
	ZIP code	68199	1100		
	City	Mannheim	Wien		
	Country	DE	AT		
	State		1		
Upload of official and unchangeable	Datei auswählen Keine ausgewählt				
	Please attach an offical and unchangeable document (pdf/scan) to confirm	supplier master data change			
•	The toter for 2 Lon() to other abjects.				

Use Case – General Topics Adding supplier contact persons

Add supplier contact person Adding supplier contact Module General Topics Use Case Content person System view: VOITH 1 合 1 ← ()))Primary data Base Data ^ Categories name E-Mail Telephone Portal Access Contact People 8 **J** Company Profile 8 +1 230455 000 123 Ē

PurONE - Guide for supplier | 2022 - March | external

VOITH

Use Case – General Topics Adding supplier contact persons

VOITH

Syste	m view:						Click guide
â	VOITH					. 1	1. Click on the 'Primary Data' (second icon) in the taskbar located on the left side of the homepage
	Primary data Base Data					÷ 1,	2. Click on 'Contact People' to open the Contacts overview
。 2 日	Cartegories Contact People Company Profile	in name iart.aneon	E-Mail Jennart.neubauer@huz.de	Telephone	Portal Access		
â	VOITH					= 1	3. Click on the 'Add New Contact-icon' located in the top right
0))	Contacts					← 2	
	Contacts Roles						
	Name	Login name	E-Mail	Telephone	Portal Access		
a T	Meier, Max	lennart.aneon	lennart.neubauer@huz.de		0		
\$							

Use Case – General Topics Adding supplier contact persons

Use Case – General Topics Maintenance supplier contact persons

Module	General Topi	cs Use Case	Edit supplier cont person	act	Content	 Edit supplier c Edit supplier c 	ontact per ontact role	rson es				
System vie	ew:											
Name Image: Contained state Image: Contained state	TH acts acts Roles	Login name	E-Mail	Telephone +1 230455 000 123	Porta	al Access	¢	■ 1 2, 1				
							≝ ₽≧ ₽ ₽	Contacts There is Documer Winkler Ger	Roles still 1 mandatory unas nts not	signed role op	oen Orders Pan Peter	

VOITH

Use Case – General Topics Maintenance supplier contact persons

VOITH

Syste	em view:						Click guide
20 60 100	VOITH Primary data Base Data Categories Contact People Company Profile	in name sart.aneon	E-Mail Iennart.neubauer⊚huz.de	Telephone	Portal Access	€ <u>2</u> ,	 Click on the 'Primary Data' in the taskbar located on the left side of the homepage Click on 'Contact People' to open the Contacts overview
PP Pan	Peter				٥		 I. Edit supplier contact data 1. Place your cursor on the right of the specific row and click on the 'Edit-icon' (nencil-icon)
R C	TM ontact	Conflict Filles III Subtrov Tel same Dow Dow Dow Dow Dow Dow Dow Dow	•				 2. Edit the Contact data 3. Decide, if the contact person needs access to the VOITH supplier portal. If yes, please active the 'Portal Access'. Fill in a username for the contact person and tick the box for the portal permissions / supplier rights 4. Click on 'Save' located in the upper right to save your changes

Use Case – General Topics Maintenance supplier contact persons

VOITH

System view:				Click guide
Contacts Contacts Contacts	Orders	RFQ	Management / Executive	 II. Edit supplier contact roles 1. Click on 'Roles' located right of contacts in the top left corner 2. Click on the 'Edit-icon' located right of Orders
Meler Max Construction/ Product Mgmt.	Meier Max Production	Meier Max Quality	Board's Members Meier Max Logistics	
	Meier Max Assign Company Roles Documents Orders Orders RFQ Management / E Mediction Production Quality Pr Logistics Compliance Cont_ Material Compliance Meterial Compliance Contact	Meier Max	Meier Max	 3. Click on 'Add another responsibility' and type in the name or click on the 'search-icon' located on the right of the box to get an overview of all your contacts 4. After choosing a contact, click on 'Save'

58

CLM - Contract lifecycle management

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Certificate management

Use Case – SRM Certificate request

Module	SRM	Use Case	Request certificates from supplier	Content	- How to upload requested certificates
System vi	ew:				
System vi	ew:	VOITH PurONE: Upl no-reply@app1 An ' VORSICHT: Diese E-Mail Dear Mr. Max Meier, please upload the required ce Ticket name: Test material Open the <u>ticket link</u> to upload Your certificates are then ava Mit freundlichen Grüßen / Best PurONE Team Voith Group Voith Group Voith Group S22 Heidenheim, Germany Phone +49 7321 37 6826 purone@voith.com www.voith.com Follow Voith on Facebook, In	Oad of certificates 1.jaggaer.com stammt von außerhalb der Organisation. Klicken Sie nicht rifificates in our VOITH supplier portal PurONE. the certificates. ilable to all VOITH-buyers worldwide. Thank you for your si Regards , stagram, Linkedin, Twitter and YouTube!	auf Links oder öffnen Sie upport!	Image: Antworten Weiterleiten Image: Fr22102021 1634 Keine Anhange, es sei denn, Sie kennen den Absender und wissen, dass der Inhalt sicher ist. Image: Sie kennen den Absender und wissen, dass der Inhalt sicher ist.

Use Case – SRM Certificate request

System view:	Click guide
	1. Click on the 'ticket link' from the e-mail
VOITH PurONE: Upload of certificates	
NR no-reply@app11.jaggaer.com	
*** VORSICHT: Diese E-Mail stammt von außerhalb der Organisation. Klicken Sie nicht auf Links oder öffnen Sie keine Anhänge, es sei denn, Sie kennen den Absender und wissen, dass der Inhalt sicher ist. ***	
Dear Mr. Max Meier,	
please upload the required certificates in our VOITH supplier portal PurONE.	
Ticket na <u>me. Lest m</u> aterial Open th <mark>e ticket link l</mark> o upload the certificates.	
Your certificates are then available to all VOITH-buyers worldwide. Thank you for your support!	
Mit freundlichen Grüßen / Best Regards	
PurONE Team Volth Group	
Voith GmbH & Co. KGaA St. Pöltener Straße 43 89522 Heidenheim, Germany	
Phone +49 7321 37 6826	
purone@voith.com www.voith.com	
Follow Voith on Facebook, Instagram, Linkedin, Twitter and YouTube!	

System view: **Click guide** VOITH e 1 2. Fill out the Requested Certificates box with the necessary â rest_123_Scannik information and upload the documents 🕒 Back 📇 Print Ticket Request material specific certificates - Request Certificate-3. Choose Send back to VOITH from the dropdown menu right of ID: #Material_Certificates - 0000 Created By: Schueller Annika @2021-10-08 09:30 Responsible Group: All Users Assigned To: Schüller Annika () CRM Company: Test_123_Scannik Ticket Subject*: Request Certificat Action* 2 Status: Supplier Input 🗸 큡 4. Click on 'Save' to send the certificates back to VOITH Supplier Inf ø Supplier: 123 Valid from Valid to File* 2021-07-01 ♦ 2022-06-03 ♦ Datei auswahlen IRIS.pdf Requested Certificates* Certificate typ IRIS / ISO/TS 22163 DIN 6701 2021-11-01 Ø 2022-12-01 Ø Datei auswählen DIN_6701.pdf DIN EN 15085 2021-11-01 Ø 2023-11-01 Ø Datei auswählen DIN_EN_15085.pdf Action*: [Please Select] ~ [Please Select] Send back to Voith Save Draft Auto-Saved @ 2021-11-03 09:16:06

Use Case – SRM

Certificate request

Use Case – SRM Certificate update

Module	SRM	Use Case	Suppliers view on certificate updates	Content	How to update a certificateSuppliers view and upload	functionality	
System vi	ew:						
☆ VOI Supp	TH lier Portal Dashboard					• 1	
L My Pi	urONE Orders Certificates				7	0	
		PEA use	rinn or Profile		VOITH SUPPLIER ECOSYSTEM	V	ar an
494 469 469	(10) RPQ infails (4) RFQ #49* (6) RFQ #46* (7) RFQ #46*	(12.10.2021 14:42:08) 1 (07.10.2021 12:26:37) 1 (07.10.2021 12:26:37) 2	General Com	any information Certifications			
336	5 RFQ #334	(22.09.2021 11:46:23) 2	C Pesse II AL mardet Mandatury Rade Hang	y felds in ALL categories before clicking 'Publish'! programe: 100%			
			Lefunca Name 150 9	Certified? Vaid from Y+m 01* Yes ▼ 2021-08-09 001 Yes ▼ 2021-12-01	Valid until Y=r=d File 2022-07-01 ↓ 2022-07-01 ↓ ↓		
			0H5A ISO 14	18001 Yes v 2021-08-10 001 Yes v 2021-09-01	♦ 2021-08-19 ♦ ∅ ♦ 2022-08-10 ♦ ∅		

System view: **Click guide** Usually, a certificate update takes place upon receive of an email reminding suppliers to update their certificates due to VOITH e 1 â Supplier Portal Dashboard expiration My PurONE 1. Login to your Supplier Portal 2 0 뮵 2. Click on the Box named 'Company Profile' 4 0 RFQ name Deadline RUNNING 2021-10-26 23:55 BLACKBOARD CANCELLED 2021-10-21 23:59 ^ 2021-10-21 23:59 There is no data to be shown 2021-10-07 23:59 3. Click on Certifications and adjust the validity (valid from or/and valid until) Certifications Company information General Please fill ALL mandatory fields in ALL categories before clicking 'Publish'! Mandatory fields filling progress: **100%** Certificate Name Certified? Valid from Y-m-d Valid until Y-m-d File Ø 2022-07-01 ISO 9001.pdf ISO 9001* Yes v 2021-08-09

PurONE - Guide for supplier | 2022 - March | external

Use Case – SRM

Certificate update

Use Case – SRM Certificate update

System view:	Click guide
Profile Save Publish	4. Delete the file next to the validity
General Company information Certifications	
Please fil ALL mandatory fields in ALL categories before diding 'Publish'i Mandatory fields filing progress: 100%	
Certificate	
Name Certified? Valid from Y-m-d Valid until Y-m-d File	
ISO 9001* Yes v 2021-10-22 V 2023-10-08 V ISO_9001.pdf	
ISO 45001 v	
Profile Save Publish	5. Click on 'Search' located under File and upload a new, updated file of your certificate
General Company Information Certifications	
Please fil ALL mandatory fields in ALL categories before clicking 'Publish'l Mandatory fields filing progress: 100%	
Certificate	
Name Certified? Valid from Y-m-d Valid until Y-m-d File	
ISO 9001* Yes V 2021-10-22 🔗 2023-10-08 🔗 Durchsuchen Keine Datei ausgewählt.	
ISO 45001 V Keine Datei ausgewählt.	

Use Case – SRM Certificate update

System view:	Click guide
VOITH Profile General Certifications Places fill. mandatury fields in ALL costopures before cloiring Publich* Certificate	5. Click on 'Save' located in the top right corner to save your changes
Name Certifiel? Vald unti Yead File ISO 9001* Yes 2021-10-22 2023-10-08 Durchsuchen	
VOITH Image: Company Information General Company Information Certifications	 Click on 'Publish' to share your given information with VOITH. The button is only available if all mandatory fields are filled out
Successfully saved! Presse fil ALL mandatory fields in ALL categories before clicking Publish*! Mandatory fields filing progress: 100%	
Image: Certificate Name Certificate Vald from Ymd Vald unti Ymd File 150 9001** Yes v 2021-10-22 2023-10-08 Image: UPDATE_ISO_9001.pdf Image: UPDATE_ISO_9001.pdf	
ISO 45001 v	





Sourcing Process overview



Module	Sourcing Use Case		Rfx overview and monitoring	Content - R - R	fx box fx overview	- Rfx filter	
System vi	ew:						
	合	VOITH					
		Supplier Portal	Dashboard				
		My PurONE	Orders Certificates				
	@ 	COMPANY PROFIL				9	
	в					0	
		RFQS				^	
	*	RFQ no.	RFQ name	RFQ version	Status	Deadline	
		741	test aneon Vx	1	RUNNING	2021-12-21 23:59	
		720	aneon test V1	1	DONE	2021-12-17 23:59	
		638	test pur one aneon	1	RUNNING	2021-12-16 13:42	
		636	aneon test multi-pos	1	CHECKING	2021-12-09 23:59	
		635	aneon test offline cbd	1	CHECKING	2021-12-09 23:59	
		100 m m					

System view:							Click guide
VOITH Supplier Portal Dashboar MyPuroNe Orders	rd Certificates					••	 RFQ box 1. After log in the supplier portal dashboard is visible with various boxes. One box is called "RFQS". The latest RFQs are shown in the box and these can be accessed by disking on the BEO.
COMPANY PROFIL				8	VOITH SUPPLIER ECOSYSTEM	۲	name (blue marked)
RFOS RFQ 00. Tri Tri	MPG name Immerger VV anon her VV test pur one anon anon test multi-pos anon test millipos anon test differe did	RQ weston 1 1 1 1 1 1	Status Exercision Concol Conco	beatine 2021-1231 23.99 2021-1231 23.99 2021-12.17 23.69 2021-12.17 23.69 2021-12.09 23.69 2021-12.09 23.69 2021-12.09 23.69 control of the second	HELP BLACKEDARD There is no data to be aboven.	~	
							NOTE Rfx stands for RFQ, RFI and RFP - The common word for request in Jaggaer is RFQ RFQ = Request for Quotation RFI = Request for Information RFP = Request for Proposal

Sys	system view:									Click guide
*	VOITH								. 1	RFQ Overview 1. Navigate to the RFQ overview by clicking on the "Requests"
	Supplier Portal Dashboard									
	My PurONE Orders Certificates								icon in the navigation bar and on "RFQ pure"	
										5
9	Requests						VOITH SUPPLIER ECOSYSTEM		•	
	RFQ Pure									
					HELP		•			
	741		test aneon Vx	1	RUNNING	2021-12-21 23:59		•		
	720		aneon test V1	1	DONE	2021-12-17 23:59	BLACKBOARD		^	
	638		test pur one aneon	1	RUNNING	2021-12-16 13:42	There is no data to be shown.			
	636		aneon test multi-pos	1	CHECKING	2021-12-09 23:59				
*	VOITH RFQ Pure Showing results 1 - 10 of 4	45 Display 10							 RFQ Such as name, state, deadline RFQ NO. = Internal RFQ number 	
•	RFQ NO.	VERSION	NAME	QUOTE STATUS	RESPONSIBLE PERSON	DEADLINE	ITEMS	MESSAGES		VERSION = Version of RFQ
0 12	741	1	test aneon Vx	Quoted	Winkler Gernot	2021-12-21 23:59	1	0	ē 1	NAME = Name of RFQ
₽	720	1	aneon test V1	New	Winkler Gernot	2021-12-17 23:59	1	0	/ ±	QUOTE STATUS = Status of RFQ
ø	638	1	test pur one aneon	Quoted	Winkler Gernot	2021-12-16 13:42	1	3	⊜ ⊥	RESPONSIBLE PERSON = Creator/ Buyer of RFQ at Volth
	636	1	aneon test multi-pos	Quoted	Winkler Gernot	2021-12-09 23:59	2	0	Ð	ITEMS = Number of items in the DEO
	635	1	aneon test offline cbd	Quoted	Winkler Gernot	2021-12-09 23:59	1	0	Ð	MESSAGES - Number of messages controlated to the REO
	599	1	Test aneon V3	Quoted	Winkler Gernot	2021-12-07 23:59	2	0	6	MESSAGES - Number of messages sent related to the RFQ
	598	1	Test aneon V2	Declined	Winkler Gernot	2021-12-07 23:59	2	0	Ð	ICONS to the right
	597	1	Test aneon V1	Canceled	Winkler Gernot	2021-11-23 14:39	1	0	8	FOLDER = Open REO
	560	2	RFQ #560 (16.11.2021 13:38:37)	Expired	Winkler Gernot	2021-11-30 23:59	2	0		PENCII = Edit REQ
	560	1	RFQ #560 (16.11.2021 13:38:37)	Canceled	Winkler Gernot	2021-11-30 23:59	2	0		SILHOUETTE = Assign RFQ

Use Case – Sourcing Rfx overview

System view:			Click guide			
NewIn ProgressQuotedDeclined	CanceledExpired	d			Quote status New – New RFQ, not seen In Progress – RFQ seen but not quoted yet Quoted – Quote sent back to Voith Declined – RFQ declined by supplier Canceled – RFQ canceled by Voith Expired – RFQ expired, no quote sent back	
VOITH RFQ Pure Sowing manufs 1-18 of 48 Display 10 - RFQ NO. VERSION NAME Z1 1 Exclamator VX	QUOTE STATUS • Quoted	RESPONSIBLE PERSON Withder Gerrot	DEADLINE 2021-12-21 23 59	ITEMS 1	MESSAGES	 RFQ access RFQs can be accessed by clicking either on the RFQ number (RFQ NO.) on the name (NAME) (both blue marked) or on the "folder" icon to the right of an RFQ
VOITH RFQ Pure Sowing results 1-10 of 45 Prog No. VERSION NAME 741 1 State anson Vx	QUOTE STATUS Quite Status	RESPONSIBLE PERSON Werkler Gernot	DEADLINE 2021-12-21 22:59	ПЕМЯ 3	e ⊥ T Q e α σ σ MESSAGES 0 β ⊥ -	RFQ display In the RFQ overview 10 RFQs are shown by default on the first page By clicking on the dropdown field, it can be changed up to 100 The settings is saved for the current view To display further RFQs the navigation on the top right can be used

System view:		Click guide		
VOITH RFQ Pure bnowing results 1-18 of 45 Display 10 RFQ NO. VERSION X1 1	CUOTE STATUS RESPONSELE PERSON CUOTE STATUS RESPONSELE PERSON CUOTE STATUS	9 DEADLINE ITE 2021-12-21 23:59	●	 RFQ search 1. In the upper right corner there is a filter icon and a magnifying class. By clicking on the magnifying glass, it is possible to search for RFQs
VOITH RFQ Pure Snowing results 1-10 of 45 Duplay 10 •	QUOTE STATUS RESPONSIBLE PERSON	T DEADLINE ITEMS	V1 X MESSAGES	2. A search field opens. Type in your search and press "Enter"
VOITH RFQ Pure Browing results 1-2 of 2 Browing results 1-2 of 2 Display 10 - T20 720 597 1 Test amen VI	QUOTE STATUS RESPONSIBLE PERSON In Progress Wiskler Genot Canceled Wiskler Genot	DEADLINE ITE 2021-12-17 22.59 • 2021-11-23 14.39	VI () or 1 MS MESSAGE 1 0 / 1 0	 3. Only matching RFQs are displayed ▲
Use Case – Sourcing Rfx overview

System v	view:								Click guide
VOITH RFQ Pure Sowing enults 1 FrQ NO. Z2 Z2 System 2	2 of 2 Display 11 VERSION 1	NAME anson test V1 Test anson V1	OUDIE STATUS In Progress Canceled	RESPONSIBLE PERSON Winder Gernot Wieder Gernot	DEADLINE 2021-13-17 28-59 • 2021-11-23 14-39	темs 1 1	n MESSAGES O O		4. Remove the filter by clicking on the "X"
VOITH RFQ Pure Browing reacts 1- 2 741 2 33 636 635	19 of 45 Display VERSION 1 1 1 1 1 1	10 - NAME test ameon Vx ameon test V1 test pur one ameon ameon test multi-pos ameon test offline cibd	QUOTE STATUS © Quoted © In Progress © Quoted © Quoted © Quoted	RESPONSIBLE PERSON Winkler Gemot Winkler Gemot Winkler Gemot Winkler Gemot Winkler Gemot	DEADLINE 2021-12-21 22.59 2021-12-21 22.59 2021-12-10 22.59 2021-12-10 22.59 • 2021-12-09 22.59 • 2021-12-09 22.59	ттемя 1 1 1 2 1	All Mine All All Mine All New Chropess Current Cur	· · · · · · · · · · · · · · · · · · ·	RFQ filter By clicking on the "Filter" icon the overview can be filtered after the responsibility (All vs. Mine) and by the state of the RFQ (All vs single entries)
WOITH RFQ Pure Dowing results 1-18 Irro NO. 241 25 255	of 45 Display 10 VERSION 1 1 1 1 1 1	NAME Rest anses Vx anses test V1 test pur one anses anses test multi-pos anses test diffuse clid	OUDTE STATUS • Qualed • In Progress • Qualed • Qualed • Qualed • Qualed	RESPONSIBILE PERSON DEA Weeker Genot 202 Weeker Genot 202 Weeker Genot 202 Woeker Genot 202 Woeker Genot 202	DULINE DULINE 1-221 23:89 1-22 17 23:89 1-12 16 13-82 2021 12 04 22 59	птыя 1 1 1 2	All Mine All Mine Infragress Octoorded Expired		2. De-select not relevant quote states and click on "Apply"

Use Case – Sourcing Rfx overview

Sys	tem vie	w:									Click guide
											3. The list of RFQs shown is limited to the filter applied
â	VOITH									# 1	
8	RFQ Pure	-								▼ Q	
	Showing results 1 - 10 of 19	Display 1	10 -							< 1) of 2 ▶	
	RFQ NO.	VERSION	NAME	QUOTE STATUS	RESPONS	SIBLE PERSON	DEADLINE	ITEMS	MESSAGES		
÷	720	1	aneon test V1	In Progress	Winkler G	ernot	2021-12-17 23:59	1	0	/ 1	
	598	1	Test aneon V2	Declined	Winkler G	ernot	2021-12-07 23:59	2	0	Ð	
4	597	1	Test aneon V1	Canceled	Winkler G	ernot	2021-11-23 14:39	1	0	8	
	560	2	RFQ #560 (16.11.2021 13:38:37)	Expired	Winkler G	ernot	2021-11-30 23:59	2	0		
	560	1	RFQ #560 (16.11.2021 13:38:37)	Canceled	Winkler Go	ernot	• 2021-11-30 23:59	2	0		
	494	1	RFQ #494 (12.10.2021 14:42:08)	Expired	Winkler G	ernot	• 2021-11-30 23:59	1	0		
	469	2	RFQ #469 (07.10.2021 12:26:37)	Expired	Winkler G	ernot	• 2021-10-21 23:59	1	0		
	469	1	RFQ #469 (07.10.2021 12:26:37)	Canceled	Winkler Go	ernot	• 2021-10-21 23:59	1	0		
	336	2	RFQ #336 (22.09.2021 11:46:23)	Expired	Winkler G	ernot	2021-10-07 23:59	2	0		
	302	1	RFQ #302 (16.09.2021 13:17:00)	Expired	Winkler Go	ernot	2021-09-30 23:59	1	0		
_											

Use Case – Sourcing Quote and send back

Module	Sourcing		Use Case	Quote and send back	Content	 RFQ process quote and 	l send back		
System	view:								
谷	VOITH								. 1
-	RFQ Pure								▼ Q
	Showing results 1 - 10 of 46	Display 10	•						< 1 of 5 ▶
	RFQ NO. VE	ERSION	NAME	QUOTE STATUS	RESPONSIBLE PERSON	DEADLINE	ITEMS	MESSAGES	
100 N	750	1	Test Voith Vx	New	Winkler Gernot	2021-12-21 23:59	1	0	Ø 1

Click guide System view: 1. Click on the link provided in the e-mail VOITH PurONE: Invitation for RFQ 159 RFQ #159 (22.02.2022 10:49:25) - Test in Depth Banf 2. Login with your credentials provided in the e-mail or received no-reply@app11.jaggaer.com NR An 🖸 🎬 when the account got created Dear Mr. Ashing Di Welcome to the new VOITH supplier portal PurONE You have been invited to the following RFQ: 159 - Version: 1 - RFQ #159 (22.02.2022 10:49:25) - Test in Depth Banf Deadline for your quotation: 08.03.2022 23:59:00 (Europe/Berlin) How can I submit my quotation? Please open the link below and follow the steps in PurONE: https://jaggaer.voith.com/rfg/index.php?lang=eng&controller=quote&type=rfg&id=1027611&cid=347788 How do I get access to PurONE? To submit your quotation for the mentioned RfQ, you can use the following one-time login credentials Username: bisc.him.11 Password: 2pc1wbmwRind:=bT: Please contact purone@voith.com to register your company and get full access to the system and the related benefits. Who can I contact with questions? You can find detailed information about registration on our homepage in the Supplier Guide. In addition, you can contact purone@voith.com. Best Regards PurONE Team Voith Group Voith GmbH & Co. KGaA St. Pöltener Straße 43 89522 Heidenheim, Germany

Use Case – Sourcing

Quote and send back

System view: **Click guide** ALTERNATIVELY VOITH Supplier Portal Dashboard **OPTION 1**))) Login to the portal and click on the latest RFQ received. A new My PurONE Orders Certificates tab opens starting with "Participation" <u>م</u> COMPANY PROFIL 뮵 RFQS ^ \$ RFQ no. **RFQ** name **RFQ** version Status Deadline Test Voith V1 RUNNING 2021-12-21 23:59 1 750 Test Voith Vx 1 RUNNING 2021-12-21 23:59 741 test aneon Vx 1 RUNNING 2021-12-21 23:59 720 aneon test V1 1 DONE 2021-12-17 23:59 638 test pur one aneon 1 RUNNING 2021-12-16 13:42 (i) More VOITH e 1 **^ OPTION 2** RFQ Pure T Q Login to the portal and click on "Requests" and "RFQ Pure" in the 0 of 5 ▶ s 1 - 10 of 47 navigation bar. Click on the latest RFQ QUOTE STATUS ITEMS RESPONSIBLE PERSON DEADLINE MESSAGES 2021-12-21 23:59 / 1 2021-12-21 23:59 / 1 In Progress Winkler Gernot Quoted Winkler Gorns 2021-12-21 23:59 e 1

Use Case – Sourcing

Quote and send back

Use Case – Sourcing Quote and send back

System view:		Click guide
VOITH Test Voith V1 · 752 • Image: Constraint of the second se	PARTICIPATION @ GENERAL @ QUOTE @ REVIEW Participation Addreements Addreements Addree to Documents	Participation Read and/ or agree to the documents (optional) to proceed with the quotation and click on "Next" in the upper right corner
VOITH Test Volt V1 · 752 • Contact Information General Vuren Aven_contentrang	Image: Control to the set of the	General Read general terms and conditions and click on "Next" Optionally: leave a comment on the quote on head level here

Use Case – Sourcing Quote and send back

System view:						Click guide
YOITH Test Voith V1 · 752 ● MATERIAL NAME FIELS IST of material O	Ountity unit 1	CONCREAL CONT PRICE UNIT UNIT PRICE 1 N/3	REVIEW TOTAL PRICE REQUIRED OOD EUR	Con	I L	Quote The quote tab provides an overview of items/materials requested for quotation FILES = Item specific files attached QUANTITY = Requested quantity UNIT = litem unit PRICE UNIT = Quantity unit of the price requested UNIT PRICE = Price offered TOTAL PRICE = Price offered multiplied by quantity STATUS = Current status of quote each item 1. Click on the blue marked material name to jump into the details of the requested item/material or click on the "Folder" icon to the right to open item details
	AUTCONTON O DEMON		Const Porter Porta Po			 On the left side item details are displayed Optionally item related documents can be downloaded in the section "Files" Under "Comment" it is possible to leave an item related comment 2. Prepare your quote. Type in the price for the price unit given You may need to download an excel file for the CBD (cost breakdown/ template) and upload the maintained file again (see use case "Quote with excel CBD") 3. When the quote is done, click on "Save" in the upper right corner

Use Case – Sourcing Quote and send back

Syst	em view:						Click guide
							If the quotation contains more than 1 item, you will be led to the next item upon completing quotation for the first item. After quotation of all items, a review of all quotes is offered
	VOITH					= 1	Deview
т	est Voith V1 · 752 o					+ Previous Send	Review
		0	PARTICIPATION Ø GENERAL	QUOTE 4 REVIEW	5.		1. The review tab provides an overview of quotes done. By
•	Accepted Items				99,00 EUR	Bu and a state of the state of	clicking on "Send" in the upper right corner the quotation is done and sent to the customer
e)	# ITEM	QUANTITY	PRICE UNIT UNIT	UNIT PRICE	TOTAL	99,00 EUR Total Price Offer	
\$	 Bill of material 	1	,	n/a	99,00	Oudred Heres 1/1 Decelline 2021-12:21:22:99	2. A window opens with an offer number to be maintained optionally. Confirm the quote by clicking on "Send"
а Ф	1 88 d'autoral	1	3 Send Quote Offer Number (sg. 2003102 Are you yare, that you would like to submit the gorial quotation back you will not be able to after it anymore	In After sending the Cance Term	9100	Qualitati literas 1/7 Qualitati literas 1/7 Decatino 2021-102-1123/12350	

Use Case – Sourcing Quote and send back

System view:				Click guide
Confirmation			← 🛃 Core	CONFIRMATION Upon sending RFQ to Voith, a summary of the quotation is shown
■ -2 京	Successfully Quoted Name Test Volth V1 WTO No: 752 Oesdine 2021-12-21-28-59 Total Price Offer 99.00 EUR	Quoted by Quote Date 2021-12:13 1515 Offer Number 123		Process ends Close the RFQ/ window For supplier portal users: Click on "Back to Overview" to go back to the overview of all RFQs
	1 O Approved Items	0 Declined Items	0	

Module	Sourcing	Use Case	Quote with excel CBD	Content	– quo	ote with excel CBD e	each item		
System vi	ew:								
ID: Name: Internal note: Common Value Daily Daily Daily Daily Daily Daily Common Value	4226 GBS_EMEA GBS_EMEA s Structure Excel rates (Separator - id: 281977) verage daily rate (Formula - artner (Currency - id: 281979) roject leader (Currency - id: 281979 roject leader (Currency - id: 281979 roject leader (Currency - id: 281985 overview (Separator - id: 281985 overview (Separator - id: 281985 overview (Separator - id: 281985 overview (Separator - id: 281985 ost/Phase 1 (Price Break - i ost/Phase 2 (Currency - id: ost/Phase 3 (Currency - id: ther costs (Separator - id: 2819) Travel costs (Currency - id: Additional costs (Currency - id: Price (Formula - id: 281992)	A_2036*_Consulting A_2036*_Consulting Excel Multipos i: 281978)) : 281980) :: 281980) :: 281980) :: 281980) :: 281985) : 281987) 281986) 281987) 281988) 1989) id: 281990) ncy - id: 281991)	Customer Report		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35	B Angebotsvergleich - Beratervergaben Ø Daily Rate Ø Daily Rate Mandays monthly Cost Cost/ Phase 1 Cost/ Phase 2 Cost/ Phase 3 Fixprice Total TravelCost Additional Cost Payment Terms	C Supplier Name		

Syst	em view:							Click guide
								OPEN RFQ1. Click on the link provided in the e-mail2. Login with your credentials provided in the e-mail or received when the account got created
*	VOITH						2	
99	Supplier Portal Dashboard My PurONE Orders	Certificates						ALTERNATIVELY 1. Click on the RFQ displayed in the RFQ Box
ି କ <u></u>	COMPANY PROFIL				9			
	RFQS				¢ ^			
*	RFQ no.	RFQ name	RFQ version	Status	Deadline	HELP		
	754	Test Voith excel CBD_V1	1	RUNNING	2021-12-21 23:59			
	750	Test Volth Vx	1	RUNNING	2021-12-21 23:59	There is no data to be shown		
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	720 (i) More	aneon test V1	1	DONE	2021-12-17 23:59			

System view:		Click guide
Voith Test Voith Excel CBD V1 · 754 • Participation Participation	C OLIMPAL O QUOTE O REVIEW	Participation Read and/ or agree to the documents (optional, depending on what buyer has defined) to proceed with the quotation and click on "Next" in the upper right corner
A VOITH	<u> </u>	General
Test Voith Excel CBD V1 · 754 •	Privices Mont Ø GENERAL ① QUOTE ④ REVIEW	Read general terms and conditions and click on "Next"
Contact Information General		
BUVER Aneon, Customizing	Currency	
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V	0060 (membrab von 60 Tagen ohne Abzug)	
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System view:			Click guide
	O PARTICIPATION O GENERAL O QUOTE O REVIEW QUANTITY UNIT PRICE UNIT UNIT PRICE TOTAL PRICE 1 PCK 1 1	REQUIRED STATUS • Open • Op	Quote Click on the blue marked material name to jump into the details of the requested item/material or click on the "Folder" icon to the right to open item details
	Image: Second Decision Cuote Details • QUOTE Export • QUOTE Export • Comparison • OUTE Export • Comparison • OUTE Export • OUTE • Comment	Catori Decine Ser	 2. In the middle of the page below "Export" an excel file (for quotation) can be downloaded. Click on "Export Excel File" for item related information and prices. On the left side item details are displayed Optionally item related documents can be downloaded in the section "Files" Under "Comment" it is possible to leave an item related comment

							Click guide
		P4T_excel_quotat	Report created Download Hite Dion_754_v1_713616_q9433	61.xls (S9 Kb)	Offner von P4T, socit, quettellon Sie michten folgende Datie (H @ P4T, excet, question(a), Vom Yps, Microsoft Loci Vom https://cathdema.a Wes soft Preferen mit Gener @ Officen mit @ Effort matti @ Effort batte perichem @ Effort batte on dissen Type in	J754_v1_J71518_q64361.sbs nem 4_v1_J715416_q64361.sbs 7971_J8958_c64351.sbs 7971_J8958_ccom textverfahren? denth mener diese Aktion ausführen (OK)	3. A new tab opens. Click on the file to open/save it
B	D	E	F Anmerkungen:	G	Н	1	4. Fill in information/prices/costs. Careful, do not change rows/ columns in the excel file - only add information/prices. Save the excel file
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Use Case – Sourcing Quote with excel CBD

System view:			Click guide
VOITH Test Voith Excel CBD V1 · 754 • Item Details	PARTICIPATION GENERAL Quote O REVIEW Rev1 of 1 Quote Details	Cancel Decline Save	5. After providing all relevant costs and information, import the file by drag and drop or browse
Number P47,00233 Name Bill of material Bill	OUOTE Export Export Porg and Drop file or Spense		
Test Volth Excel CBD V1 · 754 •	⊘ participation ⊘ general. ● quote ④ review	Cancel Decline Gree	
 tem Details Number P4_00233 Bil of material Batter opn Delivery Adoess 073, Vieth Grouts & Co. Stata, 8: Pétreser Strala & 3, 89522 Heidenheim, DE 	term 1 of 1 Quote Details Course Details Course Deport Deport Details Import Import Import Import		NOTE The excel file/CBD is uploaded immediately and displays either information about wrong inserted information/costs or states "Uploaded file has been successfully checked". If information/ costs provided were wrong, please delete the old file, correct data and import the new file again

System view: **Click guide** 6. Click on "Save" in the upper right corner to continue VOITH â Test Voith Excel CBD V1 · 754 o Save \odot Item 1 of 1 Quote Details Item Details •¥ OUOTE P4T_00023 튭 Bill of m ø NOTE If the quotation contains more than 1 item, you will be led to the /oith GmbH & Co. KGa next item upon completing quotation for the first item. After St. Pöltener Straße 43, 89522 Heidenheim quotation of all items, a review of all quotes is offered ADDITIONAL INFORMATIO Review VOITH . . â 1. The review tab provides an overview of quotes done. By Test Voith Excel CBD V1 · 754 o Send 4 REVIEW clicking on "Send" in the upper right corner the quotation is **QUOTE** done and sent to the customer Accepted Items 4.550.00 EUR 4.550,00 EUR 2 ITEM UNIT PRICE TOTAL QUANTITY PRICE UNIT UNI 2. A window opens with an offer number to be maintained PCK 4.550.00 EUR 4.550.00 EUR optionally. Confirm the quote by clicking on "Send" • Send Ouote Deadline 2021-12-21 23:59 0 Offer Number Are you sure, that you would like to submit the quotation? After sending the quotation back you will not be able to alter it anymore! Cancel

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Use Case – Sourcing

Quote with excel CBD

System view:				Click guide
Confirmation			# 1 + 💮 Coo	CONFIRMATION Upon sending RFQ to Voith, a summary of the quotation is shown
● ~ ~	Successfully Quoted Name Test Voth acad (20 V1 FC No. FC No.	Quarted by Quarte Date 2021-12:13 18:09 Offer Number		Process ends Close the RFQ/the window For supplier portal users: Click on "Back to Overview" to go back to the overview of all RFQs
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Use Case – Sourcing Quote with excel CBD - multipos

Module	Sourcing	Use Case	Use Case Quote with excel CBD - multipos Content – Quote with one excel CBD for all items									
System vi	ystem view:											
ID: Name: Internal note: Common Values	4220 ALL_Global_Pr ALL_Global_Pr Structure Excel Ex	ice List RFQ w/Mat.Master ice List RFQ w/Mat.Master icel Multipos Customer Report	Transfer fields					Pattern Type:	тсо			
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1 Ma	A Terial number Desc	B	C Basic data text	D Quantity	E Unit Pr	F rice unit	G H I J K t Currency Base price Planned delivery time (days) Supplier material code Minimum order					
Material ba	sed fields per row Material:	B1			Material n	umber:	A1			Comment:]
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Use Case – Sourcing Quote with excel CBD - multipos

VOITH

Syste	m view:						Click guide
							OPEN RFQ1. Click on the link provided in the e-mail2. Login with your credentials provided in the e-mail or received when the account got created
Â	VOITH Supplier Portal Dashboard						ALTERNATIVELY 1. Click on the RFQ displayed in the RFQ Box
	My PurONE Orders C	ertificates					
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\$	RFQ no.	RFQ name	RFQ version	Status	Deadline		
	757	Test Voith price list RFQ	1	RUNNING	2021-12-27 23:59		
	754	Test Voith excel CBD V1	1	RUNNING	2021-12-21 23:59		
	752	Test Voith V1	1	RUNNING	2021-12-21 23:59		
	750	Test Volth Vx	1	RUNNING	2021-12-21 23:59		
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Use Case – Sourcing Quote with excel CBD - multipos

System view:				Click guide
VOITH Test Voith Price List RFQ · 757 • Image: Constraint of the price list RFQ · 757 • Image: Constraint of the price list RFQ · 757 •	PASTICIPATION Participation AGREEMENTS @ crc* * Opening document is repaired Agree to Documents	(?) deneral (?) quote (?) review	Declare	Participation Read and/or agree to the documents (optional) to proceed with the quotation and click on "Next" in the upper right corner
				General
VOITH Test Voit Price List RFQ - 757 • Contact Information Source Access Customizing	Ceneral	OLOCATION SETTINGS Currency Payment Conditions Obderson Conditions Optimized Conditions Officients / Place of Fulfiltment Order, Vices & Height) Delivery Address / Place of Fulfiltment VZUB, Vices & Frieght, Vices /	Perioz	Read general terms and conditions and click on "Next"

Use Case – Sourcing Quote with excel CBD - multipos

System view:				Click guide
	O PARTICULATION O GENERAL MATERIAL NAME FILES QUANTITY UNIT presumatic cables. 0 10 PCK reting plate 30sk. 1 1 PCK	QUOTE Image: Preview PRICE UNIT UNIT PRICE TOT 1 1 1	AL PRICE REQUIRED STATUS	Quote The quote tab provides an overview of all items requested To the right of each item an "Information" icon is found. Click on it to receive more information about the item. Close the window to jump back to the overview
VOITH Test Voith Price List RFQ · 757 • Export Export Export Proport Proport Proport Proport Proport Proport	PARTICIPATION OPHERAL ALTERIAL NAME FILES QUANTITY UNIT proundic cables. 1 1 PCK	OUOTE ORVIEW PRICE UNIT UNIT PRICE TOTAL PRICE 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	EQUIRED STATUS Con O	Item related documents can be accessed by clicking on the blue marked number in the column files or by downloading all item related files when clicking on the button "Download Documents"

System view: **Click guide** VOITH e 1. â At the left side of the quote overview a section called "Export" can Test Voith Price List RFQ • 757 o Next Edit Previous 🛞 👼 T be found 3 QUOTE GENERAL PARTICIPATION (4) REVIEW PRICE UNIT UNIT PRICE TOTAL PRICE STATUS 1. Click on "Export Excel File" to provide information and prices ě B 10 PCH Open 0 0 for all items listed • Open PCH 0 0 8 Ø Drag and Drop file or Brows 2. A new tab opens. Click on the file to open/ save it Öffnen von P4T_excel_quotation_r757_v1_q94368.xlsx х Sie möchten folgende Datei öffnen: P4T_excel_quotation_r757_v1_q94368.xlsx Vom Typ: Microsoft Excel Worksheet (8,3 KB) Von: https://voithdemo.app11.jaggaer.com Wie soll Firefox mit dieser Datei verfahren? **Excel Download** O Öffnen mit Excel (Standard) Datei speichern Eür Dateien dieses Typs immer diese Aktion ausführen Report has been created. File is ready for download. ОК P4T_excel_quotation_r757_v1_q94368.xlsx 🕹

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Use Case – Sourcing

Quote with excel CBD - multipos

System view: **Click guide** 3. Fill in information/prices/costs. Careful, do not change rows/columns in the excel file - only add information/prices. example Save the excel file 4. After providing all relevant costs and information, import the file VOITH . . by drag and drop or browse in the section "Import" Test Voith Price List RFQ • 757 o + ® = Next -Edit Previous Expor STATUS UNIT PRICI 2 Export Excel File 10 РСК • Open 0 0 큡 ating plate 30x PCH • Oper . Drag and Drop file or B VOITH e 1 ~ Test Voith Price List RFQ · 757 o ← ⑧ 🖶 🗋 T Previous Next 3 QUOTE Expor 2 [**4** E 10 PCK Open 0 0 NOTE ₿ PC • Oper 0 0 Import The excel file/CBD is uploaded immediately and displays either ø information about wrong inserted information/costs or states P 0 "Uploaded file has been successfully checked". If information/ costs provided were wrong, please delete the old file, correct data Please delete the old file in order to import a new and import the new file again

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Use Case – Sourcing

Quote with excel CBD - multipos

Use Case – Sourcing Quote with excel CBD - multipos

VOITH

System view:			Click guide
	OPARTICIPATION OPARTICIPATION OPARTICIPATION OPARTICIPATION MATERIAL NAME FLES QUANTITY UNIT presurvatic cabina 0 10 PCK rating plate 2006 1 1 PCK		6. Click on "Next" in the upper right corner to continue
	© PARTICIPATION © GENERAL © QUO QUANTITY PRICE UNIT UNIT 10 1 PCK 1 2 Send Quote Offer Number	rt e review 194.00 EUR UNIT PRICE TOTAL 9.00 EUR 96.00 EUR 1 PCK 96.00 2/2 X	 Review 1. The review tab provides an overview of quotes done. By clicking on "Send" in the upper right corner the quotation is done and sent to the customer
	12345] Are you sure, that quotation back yo	t you would like to submit the quotation? After sending the ou will not be able to alter it anymore! Cancel	2. A window opens with an offer number to be maintained optionally. Confirm the quote by clicking on "Send"

Use Case – Sourcing Quote with excel CBD - multipos

System view:				Click guide			
Confirmation			€ 1 ← ⊕ Cos	CONFIRMATION Upon sending RFQ to Voith, a summary of the quotation is shown			
• এ নি ক	Successfully Quoted Name Test Volh price late MY0 MY0 Na. 767 Vestiller 2011-12,329 Testiller 1444 Proce Offer 14440 EURE	Clusted by Cluster Date 2021-72-13 18-67 Offer Number 12345		Process ends Close the RFQ/the window For supplier portal users: Click on "Back to Overview" to go back to the overview of all RFQs			
	2 O Approved Items	0 Declined Items	•				

Module	Sourcing	Use Case	Decline	all items	Content	 Decline all item 	s of RFQ			
System v	view:									
谷	VOITH									= 1
	Test Voith V2.0 · 760 o								← 🛞	Previous Next
					Ø GENER	AL 3 QUOTE	(4) REVIEW			4
	MATERIAL NAME	FILES	QUANTITY	UNIT	PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED	STATUS	
0 112	pneumatic cabinet +P09M	0	1	PCK	1	n/a	0,00 EUR		Open	0 🗁 😣
뮵	installation mat. DI1000-5	0	1	РСК	1	n/a	0,00 EUR		Open	0 🗁 🛇

System	view:						Click guide
							 OPEN RFQ 1. Click on the link provided in the e-mail 2. Login with your credentials provided in the e-mail or received when the account got created
ŕ	VOITH Supplier Portal Dashboard	Certificates					ALTERNATIVELY 1. Click on the RFQ displayed in the RFQ Box
ů .2	COMPANY PROFIL					())	
A	RFQS					o ^	
*	RFQ no.	RFQ name	RFQ version	Status	Deadline		
	759	Test Voith V1.0	1	RUNNING	2021-12-27 23:59		
	758	Test Voith 🗸	1	RUNNING	2021-12-27 23:59		
	754	Test Voith price list RFQ	1	RUNNING	2021-12-27 23:59		
	752 (i) More	Test Voith V1	1	RUNNING	2021-12-21 23:59		

System view:				Click guide
YOITH Test Voith V1.0 · 759 ● ■ ■ □ □ □ □	PARTICIPATION Participation	() GEINERAL () QUOTE () REVIEW	Cective Mari	Participation Read and/or agree to the documents (optional) to proceed with the quotation and click on "Next" in the upper right corner
VOITH Test Voith V1.0 · 759 •	Ceneral	O BOACCALL O BOACTE O BOACCALLON BEETINGS Currency EVR Payment Conditions 0650 (innehalb von 60 Tagen ohne Abzug) Delivery Conditions CPR(Costs & Inright) Delivery Address / Flace of Fulfilment OBGA VARIANT Services Variant Services Variant Services Unit Services Variant Se	Freedow Contraction	General Read general terms and conditions and click on "Next"

Sy	ste	m view:												Click guide
	VOI Test MATES pneum	ITH Voith V1.0 · 759 • RIAL NAME nattic cabinet +P09M_ ation mat. D11000 &_	FILES O O	QUANTITY 1 1	UNIT PCK PCK	PARTICIPATION	General Price Unit 1	QUOTE (REVIEW TOTAL PRICE 0,00 EUR 0,00 EUR	REQUIRED	Corrections STATUS Open Open	Previous No O 2	n ⊥ ext D © D ©	Quote 1. Click on the button "Decline all items" (x) in the upper right corner and comment a reason
6) 음 바 날 등 수	MAT Inst	OITH at Voith V1.0 • 759 c TERIAL NAME umatic cabinet 4P09Ma. addition mat. D1100 5	FILE 0	QUANTITY	UNIT PCK PCK	PARTICIPATION Decline all items Resor* [og unyou decline]	O GENERAL PRICE UNIT 1 3	QUOTE (C UNIT FRICE Na Na Na) NEWEW TOTAL PRICE CODELIR C.00 ELIR	REQUIRED	 Cipen Open) (*) * Presses (*) (*) (*) (*) (*) (*) (*) (*) (*) (*)		2. Click on "Decline" to confirm the declining of the RFQ. The status changed to "Declined". The process ends
								Cancel Decline						

System view:		Click guide
VOITH Test Voith Vx · 758 • • • • • • •	Additional Control Contr	ALTERNATIVELY 1. Open RFQ 2. Click on "Decline" within the "Participation" tab
VOITH Test Voith Vx - 758 • Image: Constraint of the second seco	INTEGRATION O GLOBER DE EFOT	 3. State a reason for the decline 4. Confirm the decline by clicking on the button "Confirm"

Modu	ıle	Sourcing	Use Case	Declin	e single	e items	Content	 Decline single 	items of RFQ							
Syste	em vie	w:														
â	VOITI	н													e 1	
	Test Vo	ith V2.0 • 760 😖									÷	8	∄ ▼	Previous	Next	
								IL 3 QUOTE	(4) REVIEW							
	MATERIAL	L NAME FIL	.ES (QUANTITY	UNIT		PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED	STATUS					
୍ଦ୍	pneumatic	cabinet +P09M	0	1	PCK		1	n/a	0,00 EUR		Open				0 🖻 3	
뮵	installation	n mat. DI1000-5	0	1	PCK		1	n/a	0,00 EUR		Open					

System view:			Click guide			
						OPEN RFQ1. Click on the link provided in the e-mail2. Login with your credentials provided in the e-mail or received when the account got created
	Certificates					<u>ALTERNATIVELY</u> 1. Click on the RFQ displayed in the RFQ Box
COMPANY PROFIL					0))	
RFQS				•	₽ ^	
RFQ no.	RFQ name	RFQ version	Status	Deadline		
759	Test Voith V1,0	1	RUNNING	2021-12-27 23:59		
758	Test Voith Vx	1	RUNNING	2021-12-27 23:59		
757	Test Voith price list RFQ	1	RUNNING	2021-12-27 23:59		
754	Test Voith excel CBD V1	1	RUNNING	2021-12-21 23:59		
752 (1) More	Test Voith V1	1	RUNNING	2021-12-21 23:59		

Systen	n view:				Click guide
Test V	TH Joith V1.0 · 759 •		⊘ general. ⊘ guote ः ि review	+ Decline Part	Participation Read and/or agree to the documents (optional) to proceed with the quotation and click on "Next" in the upper right corner
■ ₽ ₽		Participation			
☆ VOI	TH			- 1	General
Test V	/oith V1.0 • 759 o			← 🖶 Previous Next	Read general terms and conditions and click on "Next"
Contac	ct Information	General			
ВШУ	ren .	~	QUOTATION SETTINGS		
Anec	on, Customizing		Currency		
			EUN		
*			Payment Conditions 0060 (Innerhalb von 60 Tagen ohne Abzug)		
			Delivery Conditions		
			CFR (Costs & freight)		
			Delivery Address / Place Of Fulfilment 0960, V2016 Vanis B mc. 1940 B mc. 17406 B m1 Vork, US		

Syster	m view:									Click guide
Test	OITH st Voith V1.0 · 759 o							+ ® 6	u ↓ Previous Next	Quote 1. Click on the button "Decline" next to the item/ material
					PARTICIPATION Ø GENERAL	3 QUOTE	(4) REVIEW			
MATE	TERIAL NAME	FILES	QUANTITY	UNIT	PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED STATUS		
neur	eumatic cabinet +P09M_	0	1	PCK	1	n/a	0,00 EUR	Open	0 2 9	
- instal	tallation mat. DI1000-5	0	1	PCK	1	n/a	0,00 EUR	Open	0 0 8	
ø										
송	VOITH								# 1	2. Add a reason to the text field and click on "Decline" to confirm it
8	Test Voith V1.0 · 759	0						+ ⊗ ₱ ▼	Previous Next	
					PARTICIPATION GENERAL	3 QUOTE (REVIEW 			
	MATERIAL NAME									
		FILES	QUANTITY	UNIT	PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED STATUS		
0 11	pneumatic cabinet +P09M	FILES	QUANTITY	UNIT	PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED STATUS	0 🗠 3	
a∳ fie	pneumatic cabinet +P09M	FILES	QUANTITY 1 1	UNIT PCK PCK	PRICE UNIT	UNIT PRICE n/a n/a	TOTAL PRICE 0,00 EUR 0,00 EUR	REQUIRED STATUS © Open © Open	0 8 0 0 8 0	

Use Case – Sourcing Decline single items

System view:							Click guide
	Олинтеритор Олинтту Unit 1 рок 1 рок	R O GENERAL O PRICE UNIT 1 1	QUOTE () REVIEW UNIT PRICE TOT N'S N'S	TAL PRICE REQUIRE 0.00 EUR	ED STATUS Decined • Open	T Previous Rest	3. The status changes to "Declined"
	PARTICIPAT QUANTITY UNIT 1 POK 1 POK	ION 🥥 GENERAL PRICE UNIT 1	QUOTE OF REVELY UNIT PRICE N9 N9	W TOTAL PRICE RE 0,00 EUR	COURED STATUS		4. Open the next item by clicking on the item/material name (blue marked) or by clicking on the folder icon to the right
	PARTICIPAT Mem 2 of 2 Quote Details COUTE Price Linit (inf) Price 1 ①	NON 🧿 GENERAL 🚺	quote () neview	Qua	Carcel 99,00 EU Total Proc	R 1	5. Perform your quote and click on "Save" in the upper right corner
Univery Address OKA, VZUS, Vom US e.c., 700 East Serie Read, 1736/8-701 York, US	ADDITIONAL INFO Basic Material OHNE ENTRAD Basic Material Numb	99 EUR/1PCK		Prefill	Identical Fields None On Next Item On All Items		You may need to download an excel file for the CBD and upload the maintained file again. Careful, do not change lines/ columns in the excel file - only add information/ prices

System view:						Click quide
VOITH Test Voith V1.0 - 759 e					e Perios Sent	Review The review teb prevides on even iew of quetes accepted/declined
	PARTICIPATION		4 REVIEW			The review tab provides an overview of quotes accepted/declined
Accepted Items				99,00 EUR	99,00 EUR	1. By clicking on "Send" in the upper right corner the quotation is
* ITEM	QUANTITY	PRICE UNIT UNIT	UNIT PRICE	TOTAL	Total Price Offer	done and sent to the customer
2 installation mat. D11000-SAR	1	1 PCK	n/a	99,00	Quoted Items 1/2	
preumatic cabinet +POMM1 PD60751 mate*	1	1 PCK	n/a	0,00	Deadline 02021-12-227 23:59	
Test Voith V1.0 · 759 •					e Previous Send	A window opens with an offer number optionally to be maintained. Confirm the quote by clicking on "Send"
	PARTICIPATION	⊘ general ⊘ quote	4 REVIEW			
Accepted Items				99,00 EUR	8.	
ITEM	QUANTITY	PRICE UNIT UNIT	UNIT PRICE	TOTAL	Total Price Offer	
2 installation mat. D11000-SAR	1	1 РСК	n/a	99,00		
Declined Items	Decido unite				Quoted items 1/2	
1 pneumatic cabinet +P09M1 FF04DT51 mater*	Offer Number		n/a	0,00	Deadline (0) 2021-12-27 23:59	
	e.g. 2983102					
	Are you sure, that you quotation back you w	y would like to submit the quatation? After sending III not be able to after it arymore! Cancel	Send Life			

Use Case – Sourcing Decline single items
Use Case – Sourcing Decline single items

System view:				Click guide
Confirmation	Successfully Quoted		≠ 1 ← ⊕ Coo	CONFIRMATION Upon sending RFQ to Voith, a summary of the quotation is shown
2 R O	Name Test Volk VI.0 739 Deseller 2021-22 72 25 99 Total Price Offer 99,09 ELR	Quote Bate Quote Date 2021-123 3 20:13 Offer Number		Process ends Close the RFQ/the window For supplier portal users: Click on "Back to Overview" to go back to the overview of all RFQs
	1 Paperoved Items	1 Occlined Items		

Use Case – Sourcing Messaging

Module	Sourcing	Use Case	RFQ collaboration	Content	 Handle messages 	
System vi	iew:					
	VOITH Messages Image:			Ne Message	I a contra transformation of the second seco	

Use Case – Sourcing Messaging

Sy	ster	n viev	w:																	Click guide
*	VO RFQ Showin	ITH Pure ng results 1 - 10 of 52	Display 1	10 -													· 0	• 1 • Q		1. Go to RFQ overview and open an RFQ
	RFQ N	10.	VERSION	NAME		QUOTE STATU	IS	RESPONSIBLE	PERSON	DEADLIN	E			ITEMS		MESSAGES				
112	760		1	Test Voith V20		 In Progress 		Winkler Gerno		2021-12-2	27 23:59			2		0		/ ±		
8	759		1	Test Voith V1.0		Quoted		Winkler Gerno		2021-12-2	17 23:59			2		0		₽ 1		
	VO	1714																		2 Click on Massages" in the bettem right corner
Â	Test	Voith V2.0 • 7	760 o												÷	⊗ 🖶 т	Previous	Next	4	z. Click off "messages in the bottom right corner
00								ion (GENERAL	3 qu	оте	(4) REVIEW								
٩	MATE	RIAL NAME		FILES	QUANTITY	UNIT			PRICE UNIT	U	NIT PRICE	то	DTAL PRICE	REQUIRED	STATUS					
e E	pneum	natic cabinet +P09M	A_	0	1	PCK			1		n/a		0,00 EUR		• Open			0 0 0	9	
5	install	lation mat. DI1000-5.	i	0	1	PCK			1		n/a		0,00 EUR		• Open			8 🖻 8	9	
\$																				
																Γ			ווך	
→																	M	Messages		
→																L	M	essages الس		

Use Case – Sourcing Messaging

System view:	Click guide
Messages & Investigation	3. Click on "New Messages" in the middle of the page or in the top right corner
No Messages There are no messages in your partal yet	

Use Case – Sourcing Messaging

System view:		Click guide
VOITH Messages Co	▲ Decer Tel: Te	 A new message opens The related RFQ is automatically linked to the message via "TAG" The recipient is the creator/buyer of the RFQ at Voith and automatically inserted 4. Add a "Subject" and "Enter your message" 5. Optionally, attach a file 6. Click on "Send" in the upper right corner

Use Case – Sourcing Messaging

Syste	em view:			Click guide
유 프 · · · · · · · · · · · · · · · · · ·	VOITH Messages Weiker, Genot Onextion to #F0 Presers help me. More, 825 PM	₽ Description		7. The message is sent to Voith
余 8 8 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	VOITH Messages Weeks const Question brig Preser hillp min. An More, 2:23 PM	Cuestion To RFQ Wataker, Guerot To: Aneoro, Customizing Please help me.	Merry 2023-12-13 625 PM	8. Click on the message at the left to open it 9. Click on "Back" to go back to the RFQ

Use Case – Sourcing Messaging

System view:					Click guide
VOITH PurONE: New message for RFQ: 185 TEST: TEST Logistik	CBD				10. You are informed by e-mail if a new message is sent by Voith
NR An •					
Dear Mr. Martine Billion,					
a new message regarding RFQ 185 1 - TEST: TEST Logistik CBD is available for you:					
Test Message					
To read the message please open the RFQ and go to the tab "Message Portal". Please https://jaggaer.voith.com/rfq/index.php?lang=eng&controller=quote&type=rfq&id=1031	e use the following link to answer the request: 353&cid=347788				
Best Regards					
PurONE Team Voith Group					
Voith GmbH & Co. KGaA St. Poltener Straße 43 89522 Heidenheim, Germany	a				
For supplier/ external supplier portal team (PurONE @voith.com or +49 7321 37 6623 For supplier/ external supplier portal team (PurONE@voith.com or +49 7321 37 6623))))				
					CHECK FOR REPLY
				- 1	11. Open RFQ
RFQ Pure				T Q	
		17740	MICELOTE		
760 1 Test Volh V2.0 In Progress	Vinkler Gernot 2021-12-27 23:59	2	2		
Test Voith V1.0 Quoted	Winkler Gernot 2021-12-27 23:59	2	0	P 1	
C 758 1 Test Voth Vx Declined V	Winkler Gernot 2021-12-27 23:59	2	0	⇒ 1	

Use Case – Sourcing Messaging

Sy	stem v	view:										Click guide
ŝ	VOITH										# 1	12. Click on "Messages" in the bottom right
	Test Voith V2	2.0 · 760 o								+	🛞 🖶 🝸 Previous Next	
					Ø P/	ARTICIPATION	Ø GENERAL	3 QUOTE 4	REVIEW			
	MATERIAL NAME	E	FILES	QUANTITY	UNIT		PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED STATUS		
л. Г	pneumatic cabine	et +P09M	0	1	PCK		1	n/a	0,00 EUR	Open	0 2 3	
日	installation mat. D	011000-5	0	1	PCK		1	n/a	0,00 EUR	Open	0 🗁 3	
-0												
->												

Use Case – Sourcing Messaging

System view:		Click guide
VOITH Messages	• Rev Manage	13. Click on the new message to display details
Amore Considering (Re-Q-estion Br@) You are webcome. More, 8:31 PM		
R 0		
× VOITH	• 1	14. Click on the "Reply" button to reply if necessary
Messages	+ New Message	
Aneon, Customizing Re: Question to RFO	Question To RFQ 19700	
You are welcome. Mon, 8:31 PM	Aneon, Customizing	
тё Я	Te: Wolder, Genet More, 2023-12-3-8-31 M You are velocitie.	
•	Versiter, Genet Mon, 2021-12-13 0.25 PM. Please help ms.	
	μ _β .	

Use Case – Sourcing Recall quote

Module	Sourcing	Use Case	Recall quote		Content	 How to chan 	ge quotes al	lready sent/de	eclined (recall quote)	
System vi	ew:									
▲ V Te ● ●	OITH st Voith V1 · 752 • Quoted Items # ITEM 1 Bill of material		QUANTITY	PARTICIPATION PRICE UN	O GENERA HIT UNIT 1	al 🥥 qυστε	REVIEW	99,00 EUR TOTAL 99,00	€ 99,00 EUR Total Price Offer	Previous Recall Im
NOTE:										
An RFQ ca	an be edited if the	state is "In P	rogress"							

System view:									Click guide
VOITH RFQ Pure Proving results 1-16 of ST	AAME Test Voth VI. 0 Test Voth Vx Test Voth pice list #PQ	QUOTE STATUS In Progress Declined Quoted	RESPONSILE PERSON Winkier Gemot Winkier Gemot	DEADLINE 2021-12-27-23-59 2021-12-27-23-59 2021-12-27-23-59	птем : :	5 2 2 2	MESSAGES 0 0 0	• 1 7 Q 9 d 6 . • 1 0 1	RECALL – after quotation 1. Navigate to RFQ overview and open RFQ (status "Quoted")
754 1 752 1	Test Volth excel CBD V1 Fore Wolth excel First v IIn Test Volth V1	Quoted Quoted	Winkler Gernot	2021-12-21 23:59 2021-12-21 23:59	•	1	0	6 1 6 1	
VOITH Test Volth Excel CBD V1 · 754 e Quoted Items Units of material Units of mater	• OUANTITY 1	PARTICIPATION PRICE UNIT	N () GENERAL UNIT PCK	OUDTE REVIEW 4. UNIT FRICE 4.550,00 EUR	550,00 EUR TOTAL 4.550,00 EUR	Quoted Items Deadline 2021-12-21 23:99 Quote Details Quote Data 2021-12-13 18:09	the provided of the provi		2. Click on "Recall"

System viev	<i>ı</i> :						Click guide	
Test Voith Excel CBD	V1 · 754 o			REVIEW	+	Recall	3. Click on "Recall" to confirm	
Cucied items Cuci	QUANTI	TY PRICE UNIT UN 3 3 PCI Information You can reall your q Are you sure you wan	T UNIT PRICE C 4 550,00 EUR used until the deadline is reached. It is recall your quote? Cancel function	4.550.00 EUR Total 4.550.0 EUR	Ro 4.550,00 EVR Tatal Prec Offer Outlet Prec Offer 2021-12:01 20.59 Outlet Details Contro Date 2021-12:03 10.09	1/1		
VOITH Test Voith Excel CBD MATERIAL NAME	V1 · 754 • FILES QUANTIT	PARTICIPATION TY UNIT			+ ® 🖶 T	Previous Next	4. You are navigated to the "Quote" tab. Perform your quote and proceed until "Send"	
Eli of material	0	1 POK	1 4.550,00 EUR	4.550,00 EUR	Ready	0 7 0		

Sy	stei	m vie	ew:															Click guide
	VOIT RFQ Pt	TH ure results 1 - 10 of 51	Display	10 -													■ ▲ ▼ Q 0 of 6 →	RECALL – after deletion 1. Open RFQ
•	RFQ NO.		VERSION	NAME	E	QUOTE	E STATUS	F	RESPONSIBLE PEI	SON	DEADLINE			ITEMS		MESSAGES		
ě	759		1	Test V	Volth V1.9	• Der	clined	۷	Winkler Gernot		2021-12-27 2	3:59		2		0	01	
R	758		1	Test V	Volth Vx	• Der	clined	۷	Winkler Gernot		2021-12-27 2	3:59		2		0	8 1	
	767			Teach 14	saila adaa lin 1970	• •••			Histor Connot		0004 40 03 0	n.En		•		ñ		
*	VOIT Test Vo	TH oith V1.0 • 75	59 o					ON	⊘ gener	L.	Quote	4 REVIEW			۴	Previous		2. Click on "Recall"
٩	Decl	ined Items													R.			
ŝ		ITEM					QUANTITY		PRICE UN	T UNIT		UNIT PRICE	TOTAL		0,00 EUR Total Price Off	ier		
뮭	1	pneumatic cabir	net +P09M1	FF04DT51 mi	nater*		1			1 PCK		n/a	0,00					
ø	2	installation mat.	. DI1000-5AR	t			1			1 PCK		n/a	0,00	Quoted Items		a	/2	
														Deadline 2021-12-27 23:59			0	
														Quote Details				
														Quote Date 2021-12-13 19:13	1		m	

System view:							Click guide
VOITH Test Voith V1.0 - 759 •		O participation O general	QUOTE ▲ REVIEW	,	¢	Previous Recall	3. Click on "Recall" to confirm
Declined Items results result	51 ente*	QUANTITY PROCESSIT CMIT 1 1 PCR Information Processor scale year space with the read year space.	a Crost L Crost	TOTAL 0,00 0,00	Contest terms Counter terms Counter terms Counter terms Counter Counter terms Counter	er 0 r 2 0 0	
VOITH Test Voith V1.0 · 759 •		⊘ participation ⊘ general	QUOTE ④ REVIL	W	+ 8 9 1	Previous Next	4. You are navigated to the "Quote" tab. Perform your quote and proceed until "Send"
MATERIAL NAME FILES	QUANTITY UNIT	PRICE UNIT	UNIT PRICE	TOTAL PRICE	REQUIRED STATUS		
pneumatic cabinet +P09M 0	1 PCK 1 PCK	1	n/a	0,00 EUR	Open Open	0 8 0	

Use Case – Sourcing Re-assign RFx

Modu	le	Sourcing)	Use Case	Edit responsibilitie	es of RFx	Content	 Re-assign F 	RFx/ change	responsibility			
Syste	em viev	w:											
â	VOITH	H											. 1
2	RFQ Pur	re											₹ Q
	Showing res	sults 1 - 10 of 51	Display 10 👻										 ● 1 of 6 ▶
	RFQ NO.		VERSION	NAME	QUOTE STATUS	RE	ESPONSIBLE PERSON	DEADLINE			ITEMS	MESSAGES	
° ڀ	759		1	Test Voith V1.0	In Progress	Wi	inkler Gernot	2021-12-27 23:	:59		2	0	* 100
8													
NOTE	:											 	
If the	deadlir	ne isn't	reached	, an RFQ car	be re-assigned.								

Use Case – Sourcing Re-assign RFx

System v	iew:								Click guide
Volth RFQ Pure showing results 1- and	-10 of 51 Display 10 VERSION	- NAME Test Vorth V1.0	QUOTE STATUS	RESPONSIBLE PERSON Wirkler Genot	DEADLINE 2021-12-27 23-59	темя 2	MESSAGES 0	• 1 • Q • O of 6 •	1. Go to RFQ overview and click on the "Silhouette" icon located at the right to the RFQ
NOTH RQ Que RQ Que Source Image: Comparison of the second o	stillerst Dioper 1 VERSON 1 1 1 1 1 1 1 1 1 1 1 1		OUOTE STATUS in Progress Conclimed Conclimed in Progress Outof in Progress Outof Outof In Progress Outof In Progress Outof In Progress Outof In Progress Outof In Progress Outof In Progress Outof In Progress Outof In Progress Outof In Progress In Progress	RESPONSIBLE PERSON Winkler Gemet Winkler Gemet gen Person n wwinker source	DEADLINE 2021-12-27 23-59 2021-12-27 23-59 2021-12-27 23-59 2021-12-27 23-59 2021-12-27 23-59 X		MESSAGES 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	• • • • • • • • • • • • • • • • • • •	2. Choose a user from the dropdown and click on "Assign"
VOITH RFQ Pure Sowing results 1-1 arg No. P79	10 of 51 Display 10 · VERSION	NAME Test Volih V1.0	QUOTE STATUS • In Progress	RESPONSIBLE PERSON Pain Peter	DEADLINE 2021-12-27 23:59	томя 2	MESSAGES	• 1 • 0 a 6 •	3. The entry in the column "Responsible person" changed to the user selected. The user gets informed by e-mail

125

Supplier Collaboration/ WebEDI

Order created in the ERP-system are available to the supplier electronically. Suppliers can enter an order confirmation for the order in the portal and it is automatically transferred to the ERPsystem of the customer. It is possible to view & download documents attached to the order by the customer

x x

Purchase Order / WebEDI Process

New Order Order **Check Order Order confirmed** Arrived Processing Receive Check incoming **OPTION A: Process** Notes: information about order ends here Following order states are available: a new order - Sent: state of order which is sent to the supplier, up to now no action by the suppliers arrived **OPTION A: Confirm OPTION B:** - Confirmed: supplier confirmed the whole purchase order **OPTION A** order Changes are - Delivered: goods receipt is booked for this purchase order, the flag 'delivered completely' is set Enter portal via accepted by Voith **OPTION B:** - Partially confirmed/ delivered: supplier confirmed only specific items in the PO/not all goods link - process ends were received **OPTION B** Change order here - Declined - Purchase order/cancellation or 'Delivery Completed' indicator was declined by the Enter portal via Decline order Changes are not supplier MyVoith accepted - start - Cancelled - Purchase order was deleted/canceled by the buyer over with 'Check - Clearance pending - Changes were done by the supplier and the buyer needs to approve or Order' decline those, the order confirmation of the purchase order is pending until the proposed changes are accepted by the customer

VOITH

Use Case – Supplier Collaboration / WebEDI One Time account (OTA)

Module	WebEDI	Use Case	OTA & duration of the validity of one-time accounts	 Content Explain one time account Sending access to WebEDI by purchaser 									
System v	view:												
VOITH PurON Supplier An Constant of the second Sehr geehrte Damen eine neue Bestellung Bestellnummer: 455 Link zur Bestellung:] Bitte bearbeiten Sie of Link: https:/appli.	E: Neue Bestellung (450 Portal <no-reply@app11.jag E: E-Mail stammt von außerhalb o und Herren, last für Sie im VOITH Lieferanten 1901011_TV1 ink lie Bestellung umgehend. jaggaer.com/order_reques</no-reply@app11.jag)1901011_TV1) verfügb gaer.com> er Organisation. Klicken Sie nich portal verfügbar. t.php?ID=	ar at auf Links oder offnen Sie keine Anhänge, es sei denn,										
Passwort: 097xxx Bitte schließen Sie Ih	xxx x re Registrierung in PurONE ab, t	ım alle Ihre Bestellungen in eine	r Übersicht in Ihrem Account bearbeiten zu können.	VOITH			Order			2	2021-10-14		
Für weitere Fragen s Mit freundlichen Grüße PurONE Team	ehen wir Ihnen gerne zur Verfüg en / Best Regards	ung.		Supplier address: JAGGARR Austris GmbH Aneon 121 Wienerbergstraße 11/Turm B, 29. Stock 1112 Austria Austria Delivery address:		4	S01901011_TV1 Order number Order date Contact Supplier number Incotern Payment conditions Currency		4501901011_TV1 2021-10-14 Arcen, Customizing P@aneon.at 123465789 CPT Sarguter (Carriage paid to) within 50 days due net EUR				
Voith Group Voith GmbH & Co. KGaA St. Pöltener Straße 43 89522 Heidenheim, Germa	ny			Pos. Mat.No/Details 10 24900577510 Magnetventil 5772070220 CD	07-3/2NC-SR-0*	Delivery date	Quantity 2 Piece	Price 309,99 Splt	Price/Unit 103,33/1,00 Piece	Confirmation	₽ ¥ Decline		
purone@voith.com www.voith.com Follow Voith on Facebook,	Instagram, Linkedin, Twitter and YouTube	1		Remarks		2022-11-25	Piece Condition PBXX Basispreis Condition BEA0 Bearb.zuschlag abs. Condition APZ DIN EN 10204/3.1 Condition LZ01 Legierungszuschlag	60,00 EUR / 1 ST 25,00 EUR 30,00 EUR 25,00 EUR / 1 ST					

Use Case – Supplier Collaboration / WebEDI One Time account (OTA)

System view:	Click guide
Link: https:app11.jaggaer.com/order_request.php?ID= Username: 1tr45xxxx Passwort: o97xxxx	1. You will receive an e-mail with the username and password (both one time) and a link to the platform
VOITH Username 1tr45xxxx Password ••••••••••••••••••••••••••••••••••••	2. Open the link, type in the login credentials, and click on 'Login' to open the tab with the order overview

Use Case – Supplier Collaboration / WebEDI One Time account (OTA)

Syste	em view:							Click guide
vo	ЫТН		Order 4501901011_TV1				2021-10-14	3. Proceed with order checking. For further information please go to next use case 'Confirming Pos'
Suppli DAGGA Wiener 11122 1100 W Austria Delive	ver addresse Ver addresse Standard og blender Standard og som		Order aumber Order date Contact Suppler number Payment conditions Carrency		4501901011_TV1 2021-10-14 Aneon, Customizing philips, bader@eneon.at 12365/299 12365/299 12365/299 12365/299 12365/2000 within 90 days due net EUR	to)		
Pos.	Nat.No/Details	Delivery date	Quantity	Price	Price/Unit	Confirmation		
10	24900577610 Magnetventil 5772070220 CD07-3/2NC-SR-0*	2022-10-27	2 Piece	309,99	103,33/1,00 Piece		V Decline	
		2022-11-25	1 Piece					
			Condition PBXX Basispr	eis: 60,00 EUR / 1 ST				
			Condition BEA0 Bearb.zuschlag a	bs.: 25,00 EUR				
			Condition APZ DIN EN 10204/	3.1: 30,00 EUR				
	Remarks		Condition E201 Englishings20sch	ag. 23,00 EDK/ 1 51				

Module	WebEDI	Use Case	Supplier view on confirming POs	Content	ProcessMainter	s description nance of P	on Os	- How to co	nfirming POs			
System	view:											
	VOITH PurONE: Neue SP Supplier Portal <r An Dear Ladies and Gentlemen, a new order is available for you Order number: 4501901011_1 Direct link to order: Link Please process the order soon. Link: https://app11.ij Username: volth anoon.pan</r 	e Bestellung (45019010 no-reply@app11.jag S in the VOITH supplier portal Pr V3	Antworten (*) Allen antworten (*) Weterleiten (**** Mo. 25.10.2021 10.49 ArONE.	・ VO B B D D D D D D D D D D D D D D D D D	DITH piler Portal Dashboard vour regithation is currently heing nr ParONE Orders C OMPANY PROFIL 28 84	viewd rtificates BFQ name BFQ P494 (12.10.2021 14	20	voithdema.app11.jaggar.com × +	demo.app11.jaggaer.com/module 2021-11-13 Condition RE Condition LZ	v/order/order//id=20427 s Piece ndtion PBxX Basispreiss: Desrb.zuschlag abs.: APZ DNI EN 10204/3.1: 01 Legierungzuschlag:	*✓_supplier=1 ■ spin = 50,00 EUR / = 25,00 EUR / = 25,00 EUR /	96,00/1,00 Piece [1 ST 1 ST
	Please complete your regist account.	ration in PurONE to be able	to process all your orders in one overview in your	46	69	RFQ #469 (07.10.2021 12: RFQ #469 (07.10.2021 12:	2	Delivery address J.M. Voith SE & Co. KG VTA				
	Mit freundlichen Grüßen / Best PurONE Team Voith Group	Regards		33 30 () 1	36 36 More W OR CHANGED ORDERS	RFQ #336 (22.09.2021 11: RFQ #336 (22.09.2021 11:	12 18 	Schönwalder Allee 51 13587 Berlin Germany	Net	total without VAT EUR	789,99	
	Voith GmbH & Co. KGaA St. Poltener Straße 43 89522 Heidenheim, Germany purone@voith.com www.voith.com			0r 45 45	rder no. 501916222 501901011_TV3 501901011_TV2	Line items 1 2 2			Supplier confirmation n Remark	umber: confirm_a1	tions)	3
	Follow Voith on Facebook, Instagran	n, LinkedIn, Twitter and YouTube!	-	45	501901011_TV1 501901011_TV	2				X Decline		<i>li</i> i.
	ist auf dem neusten Stand. Verbund	den mit Microsoft Exchange 🛛 🖓 🖉	nzeigeeinstellungen 🔟 🕮 – — + 100%									

System	view:						Click guide
â	VOITH						1. Click on the relevant order in the box or navigate via navigation
_	Supplier Portal Dashboard						bar to the orders (next slide)
	 Your registration is currently bein 	ng reviewed					
4	My PurONE Orders	Certificates					
뮵	COMPANY PROFIL						
\$	RFQS					^	
	RFQ no.	RFQ name	RFQ version	Status	Deadline		
	494	RFQ #494 (12.10.2021 14:42:08)	1	RUNNING	2021-10-26 23:59		
	469	RFQ #469 (07.10.2021 12:26:37)	2	CHECKING	2021-10-21 23:59		
	469	RFQ #469 (07.10.2021 12:26:37)	1	CANCELLED	2021-10-21 23:59		
	336	RFQ #336 (22.09.2021 11:46:23)	1	CHECKING	2021-10-07 23:59		
	336 (i) More	RFQ #336 (22.09.2021 11:46:23)	2	CHECKING	2021-10-07 23:59		
	NEW OR CHANGED ORDERS					^	
	Order no.	Line items	Date created		Status		
	4501916222	1	2021-08-27 10:04		Sent		
	4501901011_TV3	2	2021-10-25 10:47		Sent		
	4501901011_TV2	2	2021-10-25 10:44		Sent		
	4501901011_TV1	2	2021-10-14 15:29		Sent		
	4501901011_TV	2	2021-10-14 12:52		Sent		

VOITH

System vie	ew:							Click guide
₽	SCM	1 nase Orders	•	Purch Order L Positio Disposi	ist ist n List ition List	lers		 Click on the 'SCM-icon' (fifth icon) located in the taskbar on the left side of the homepage Click on 'Purchase Orders Pure' and then 'Order List' to open the orders list
ř	VOITH Received orde	rs 11 View 📻 Not Confirm	ed View 📑 Not Complete 6	Confirmed View	SIP downl	oad		3. Choose the relevant order (Status needs to be: 'Sent orders') and click on the folder of the order to open it
■ *} \$	Head level - C	Order Type NB	Order number 4501901011_TV3 4501901011_TV2 4501901011_TV1 4501901011_TV1 4501901011_TV 4501901012_TV	No. pos. 2 2 2 2 1	State Sent Sent Sent Sent Sent	Changes 0 0 0 0 1	Open @	

VOITH

System view:	Click guide
Quantity delivery date Stat. Delivery Date Price/Unit ST 2021-02-17 2021-02-17 2021-02-17 2021-02-17 ST Net total without VAT EUR Supplier confirmation number: Save and send back	4. Type in the confirmation number in the box under Confirmation number or scroll down to Supplier confirmation number and type in the number to initiate the process for more than one position (if you have 10 for example you don't need to type in the confirmation number 10 times, a supplier confirmation number is enough)
Supplier confirmation number:	5. Click on 'Save and send back' next to the box of the Supplier confirmation number and then click 'Ok' in the tab that will openOrder will be sent back to Voith

Module	WebEDI Use Case Order upo tolerance					hanges &	Content	AccepOrder	 Accepting changes to the order Order confirmation: Order update & tolerances (e.g. change in delivery date) 															
System	view:																							
â	VOITH				1						Cu	rrency	'				EUK							
	Received or	ders			De	ivery conditions: CPT S	Salzgitter (Carri	age paid to)																
	Fast View	All View	Rot Confi	irmed View 📰	N	. Mat No (Dotaile		Delivery data		Quantita			v Price			Drice	/11=:+	0						
	Head level -	• Orders not	confirmed		10	24900577610 Magnetventil 5772 CD07-3/2NC-SR-0	2070220 *	1.2-10-27	? «	2 2 4	Oc	tobei Tod	309, r, 202	99 2	1	×	3/1,00 Piece							
	Menu	Order Type	Order nur	mber No. pos	•			2022-11-25	wk	Mon	Tue	Wed	Thu	Fri	Sat :	Sun 2								
		NB	4501916	222 1				Condi	40	3	4	5	6	7	8	9								
Ę.								Condition BEAU Condition AP	41	17	18	12	20	21	22	23								
						Remarks		Condition LZ01	43	31	25	20 Mon (Z	20	29	30								
\$										-		Mon, C		_	_									
													Su	pplie	er coi	nfirm	nation num	ber:	Confirm	mation	_numbe	r_1a		
																	2 Save	e and	d send l	back				

System view:	Click guide
VOIT H PURONE. Neue Bestellung (4501901011_TV3) verfügbar / VOITH PURONE. New	 You will receive an e-mail with the username and password and a link to the platform (see use case <u>One Time Account</u>) Or Login with your login-data Open the link, type in the login credentials, and click on 'Login' to open the tab with the order overview

VOITH

System view:		Click guide		
2040very stateves 2041very stateves Unerstrass 60 24106 Kel Germany 20 28 29 20 29 20 29 20 20 20 20 20 20 20 20 20 20 20 20 20	2221-13-13 Ø 5 Piece	A: Release the PO Type in the Supplier confirmation number at bottom of the overview tab and click on 'Save and send back' to accept the		
Magnetveriel 5772070220 CD07-3/2NC-SR-0*	Condition PEAN Bath Condition AP2 DIN Condition AP2 DIN	spit spit spit Southing abs.: 25.00 EUR / 1 ST uschlug abs.: 25.00 EUR N 10204/3.1: Southing abs.: southi	¥ Dedine	changes
Remarks	Condition 1201 Legier	ingszuschlag: 25.00 EUR / 1 ST	,	
Delivery address J.M. Voht SE & Co. KG VTA Schorw alder Alles 51 1387 Berlin Germany				
	Net total wit	hout VAT EUR 789,99		
	Supplier confirmation numberin <u>confirm, act</u> (Save and sand back) Remark of decline (copy to all pools)	na)		
	(# Decine)	đ	Ν	
	😸 Prot		43	
				B: Change the order/ Tolerances (example case Quantity: Supplier can deliver 1000 instead of 5)
20 24900577610 Magnetvenbil 5772070220 CD07-3/2NC-SR-0*	2021-11-13 O	48.000,00 96,00/1,00 Piece	Z Decline	

Click guide System view: 1. Change the Quantity from 5 to 1000 2021-11-13 🔗 1.000 Piece 96.000,00 96,00/1,00 Piece 🛈 split 2. Click on 'Save and send back' 2021-11-13 1.000 Piece 96.000.00 96.00/1.00 Piece D07-3/2NC-SR-0* O split Condition PBXX Basispreis: 60,00 EUR / 1 ST Condition BEA0 Bearb.zuschlag abs.: 25,00 EUR Condition APZ DIN EN 10204/3.1: 30,00 EUR Condition LZ01 Legierungszuschlag: 25,00 EUR / 1 ST I VTA Net total without VAT EUR 96.309,99 umber: confirm_a1 Save and send back Remark of decline (copy to all positions)

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	Click guide
	3. Confirm the changes and send the order to the custome
1.000 Piece 96.000,00 96,	D0/1,00 Piece
Condition PBXX Basispreis: 60,00 EUR / 1 ST	
Condition BEA0 Bearb.zuschlag abs.: 25,00 EUR	
Condition APZ DIN EN 10204/3.1: 30,00 EUR	
app11.jaggaer.com	
you sure to send the order confirmation back to the customer?	
Net total without VAT FUR 96.309.99	

PurONE - Guide for supplier | 2022 - March | external

Su

Save and send back

System view:

-3/2NC-SR-0*

VOITH

System view:			Click guide
Image: 100 (000) 1.500 Poster: 200.00 0.00 Requested: 3.00 0.00 Min allowed: 4,73 Max allowed: 5,25	order	- 2021-10-25	3. If a red information will open at the top left corner, check the Min allowed and the Max allowed to check the tolerances regarding this order
4501	001011_TV3		
Supplier address: Woentwork MAnen 121 Wientwork Manen 121 1122 1100 Wien Auerra Delivery address:	order aumber Conter date Conter date Mail Address Suppler number Incotern Incotern Currency Currency	469990101 TV3 2021-10-25 Heller, Steffen jiVolth.com 123455789 CPT Salgafter (Carriage paid to) with 90 days due net EDR	
2021-11-13 C (4,75 PMcG) Condition PR0 Earth Au Condition AP2 DN PR1 Condition L201 Legierung	456.00 96.00/1.00 Piece 96.00/1.00 Piece seleptone: 5204/1.1: 32.00 EVR 2204/1.1: 32.00 EVR 2204/1.1: 32.00 EVR 2204/1.1: 32.00 EVR		4. Adjust the changes according to the tolerances and click on 'Save and send back'
Net total without Suppler confirmation number): Suppler confirmation number): Suppler confirmation number): Semant of decime (cory to al	VAT EUR 765,99		

Click guide System view: 5. Confirm the changes/order and send it back to the customer 2021-11-13 4,75 Piece 456,00 96,00/1,00 Split Condition PBXX Basispreis: 60,00 EUR / 1 ST Condition BEA0 Bearb.zuschlag abs.: 25,00 EUR Condition APZ DIN EN 10204/3.1: 30,00 EUR Condition LZ01 Legierungszuschlag: 25,00 EUR / 1 ST \oplus app11.jaggaer.com Are you sure to send the order confirmation back to the customer? Abbrechen Net total without VAT EUR 765,99 umber: confirm_a1 Save and send back 6. Information appears on the top left corner: Successfully saved Successfully saved 2021-10-25 VOITH Order





In case of user access questions, please contact



myvoith@voith.com



In all other cases, please contact



+49 7321 37 6823



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